The Regular Monthly Meeting Minutes of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, June 3, 2026

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, June 3, 2026, was called to order at 6:01 p.m. by Chairman Jacob Wible.

In attendance were 5 Authority Members as follows: Jacob Wible, Edward Silvetti, Rodney Patterson, Robin Cadwallader, and Ronald Sommer.

Also in attendance were Tim McGaw, Manager; Hunter Wierman, Manager-in-Training; Katie McGaw, Administrative Assistant; Pat Fanelli, Solicitor; and Dave Cunningham, Engineer.

VISITORS:	Dick Weber	Judy Weber	Kathy Wyles
	Paul Amigh	Nicole Smith	Alex Smith
	Amy Ott	James Ott	Jim Maisel
	Felicia Fuld		

Motion was made to approve the Minutes of the Regular Monthly Meeting of May 6, 2026. MOTION: Silvetti SECOND: Wible VOTE: 5 Yes.

While the Board Members reviewed the Financial Reports, Katie commented on an expenditure to Rave Wireless, Inc, stating that Rave Wireless is our Emergency notification service, which is a DEP requirement of all water systems. Motion was made to approve the Payroll and Bills for May 2026. MOTION: Patterson SECOND: Wible VOTE 5 Yes.

Chairman Jacob Wible recognized the visitors in the room and said that if anyone wanted to speak about anything that was not on the agenda this was the time for that. However, if anyone wanted to speak in regard to an agenda item, that should be held until that item was being addressed. No one chose to speak at this time.

Dave Cunningham updated everyone on the Reservoir Road (RR) project. He noted that we are still waiting for DEP approval of the Act 537 Plan Amendment. He also stated that we still have only 28 signed easements.

Ron Sommer announced that the Board's monthly correspondence to Reservoir Road residents is quite expensive, with a minimum cost of more than $250 per month. Ron asked if we could move the information online in the form of a newsletter or update for everyone to access. Additionally, if the newsletter is moved to an online version, current customers, as well as RR residents, will have access to the information. A visitor brought to the Board's attention that some residents lack access to the internet and if correspondence were to be moved online to the Authority's website these residents would not receive updates on the RR project.

Jacob Wible pointed out that the Authority has an advertising budget that usually does not get used and that the newsletters could be considered an advertising expense. Hunter Wierman suggested sending a final letter in the mail with language indicating that future correspondence will be online but receiving further mailed correspondence would be opt-in. Motion was made to send one final letter and have future correspondence online with an opt-in for mailings. Motion was made to move correspondence to the Authority's website with a final mailed correspondence in July giving RR residents the option to "Opt-In" if they wanted to continue to receive mailed updates.
MOTION: Wible SECOND: Cadwallader VOTE: 5 Yes.

Robin Cadwallader raised concern over the Board's decision in May to obligate funds for the Reservoir Road Force Main and purchase of pumps for Reservoir Road pump stations due to the potential for overdrawing Authority accounts while waiting for reimbursements from the grant money. Dave Cunningham reported that it is unlikely all invoices would come due in tandem, the Authority can submit for reimbursement when an eligible cost is incurred, and reimbursement could arrive before an invoice becomes due to the Authority. Robin was also concerned about the "life" of the pumps and whether they would be usable and/or fixable when they are finally installed. Dave explained that this could be an issue because warranty of the pumps would begin upon delivery, causing a potential expiration of the warranty before or shortly after they are ultimately installed. The pumps, according to Tim McGaw, could also become obsolete before they are installed. Input was added from a visitor on moving forward with the purchase. This discussion was informational, and no further action was taken at this meeting. The approvals made at the May meeting stand.

Bids were received from seven contractors for the Stowell Farm Project. The bids ranged in cost from $363,636 (Kukurin Contracting) to $978,200 (Ligonier Construction). Six of the bids came in under Dave Cunningham's estimate for the project. Robin Cadwallader questioned the validity of the lower bids and the reliability of the contractors. Dave assured the Board that the bids were in line with the specs and all of the contractors were reliable. Motion was made to award the project to Kukurin Contracting, the lowest bidder..
MOTION: Cadwallader SECOND: Wible VOTE: 5 Yes.

Motion was made to provide Kukurin Contracting with a Notice to Proceed following Engineering's final review of the bid and receipt of bond. MOTION: Wible SECOND: Cadwallader VOTE: 5 Yes.

Dave Cunningham reported that the potential site for the new Blair County Prison has been identified as the hill behind the old Inlow's restaurant. The site of the new prison will have Blair Township sewer and Freedom Township water. Dave will continue to update the Board as plans progress.

Freedom Township's Corrective Action Plan was discussed. Tim and Dave attended a meeting on April 8 at the Freedom Township Municipal Building regarding the Newry Pump Station overload issue. They had one high flow day when the Total Flow exceeded the Design Flow. Now DEP is requiring them to submit a Corrective Action Plan (CAP), and since we send wastewater through the Newry Pump Station, we are included in the CAP. Dave prepared a CAP for BTWSA outlining Completed Work, Ongoing Work, and Proposed Work. Dave Cunningham stated that he is confident that BTWSA is not the cause of the Newry Pump Station's exceedance of the Design Flow, and that Newry will begin addressing some of their problems. Motion was made to accept the Corrective Action Plan as presented by Dave Cunningham. MOTION: Wible SECOND: Cadwallader VOTE: 5 Yes.

Dave Cunningham reported that the water report, the final annual report, will be filed.

Hunter Wierman provided the Board with a letter, as well as a current Job Description, stating the need for hiring a Utility Maintenance Laborer 1. This is not a new position but is a replacement for a field staff member who is retiring at the end of June. Motion was made to approve job posting and interviews for the position. MOTION: Wible SECOND: Patterson VOTE: 5 Yes.

Hunter Weirman presented a handout with costs for new meter reading equipment. He explained that some of the current equipment is obsolete and cannot be updated easily or efficiently while other equipment is functioning at a low level. He requested that this equipment be updated at a cost of $130,720. This purchase is from a COSTAR's vendor, so no bid will be needed. Robin Cadwallader informed the Board that she has asked that the Board consider water rates to be increased every year, for the past several years, when the budget, which is created by Keller Engineers, is approved. Water rates have not been increased in at least three years, perhaps longer according to Dave Cunningham. Robin continued to note that the BTWSA makes no money on water after payment to Altoona for the water, office expenses, and maintenance costs because the cost of water is passed through at the price paid by BTWSA plus a very small percentage that is supposed to cover maintenance and other costs. At this point, Robin said that she did not object to the purchase of this new equipment but believed water rates should be increased to cover the cost of this purchase and to balance other expenses incurred by providing water to customers. Jacob Wible asked if Robin wanted to amend the Agenda item. Robin expressed confusion about this request, believing she was offering information for discussion, but she agreed to amend the Agenda item. She was then asked to make a motion on this, which she did stating she was still unclear about what was going on or the motion she was making, again stating that she believed she was simply providing information for discussion. The motion failed for a second. The original Agenda item was voted on. MOTION: Wible SECOND: Patterson Vote: 4 Yes. 1 Abstention (Cadwallader)

Hunter Weirman reported a problem with a delinquent customer with whom he has been working for some time. After explaining the situation, he asked for the Board's approval to discontinue service to this residence if the customer does not pay the bill up to date. The Board counseled Hunter to follow the process outlined by the BTWSA rules and regulations.

The Board announced and entered into an Executive Session at 7:30 p.m. to discuss personnel matters.

The Board resumed the Regular Meeting at 8:22 p.m.

Ed Silvetti excused himself from the meeting for a personal matter.

Motion was made to hire Amy Ott as Administrative Assistant. MOTION: Wible SECOND: Patterson VOTE: 4 Yes.

Ott provided verbal acceptance of the offer following the vote with her employment to begin the following day (June 4, 2026).

Motion was made to contract with a payroll firm Ritchey, Ritchey, & Koontz for Q2, Q3, and Q4 of 2026, as well as end-of-the-year tax filings for 2026, to ease the transition to a new Administrative Assistant. MOTION: Wible SECOND: Patterson VOTE: 4 Yes.

Jacob announced the next Authority Meeting will be held on July 1, 2026, at 6 p.m.

Motion was made to adjourn the meeting at 8:41. MOTION: Wible SECOND: Sommer VOTE: 4 Yes. (Silvetti Absent)

The Board announced and entered into a second Executive Session to discuss personnel matters.

Signed as Secretary/Treasurer,

Rodney A. Patterson