

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, April 3, 2024

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, April 3, 2024, was called to order at 7:00 p.m. by Chairperson Robin Cadwallader.

In attendance were 5 Authority Members as follows: Robin Cadwallader, Edward Silveti, Rodney Patterson, and Ted Ventre. Brendan Peterson was in attendance via telephone.

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Pat Fanelli, Solicitor; Dave Cunningham, Engineer.

Motion was made to approve the Minutes of the Regular Monthly Meeting of March 6, 2024. MOTION: Silveti SECOND: Patterson VOTE: 5 Yes.

While the Board Members were looking over the Disbursement Report, Katie called their attention to an entry on 3/11/2024 with the memo "Currency Deposit Fee for January." Katie explained that a Bank Policy changed in which they lowered their monthly Cash Deposit Amount from \$10,000.00 to \$5,000.00. Once our cash deposit exceeds \$4999.00 in any given month, we are assessed a \$0.25 per \$100.00 fee. Katie also called the Board's attention to Check 19612 to the Borough of Hollidaysburg for Peak Flow Exceedances during 7/1 - 12/31/2023. BTWSA received one \$300.00 dollar Peak Hourly Limit Flow Exceedance on 11/21/2023, which isn't bad, considering we got over 2 inches of rain that day. Motion was made to approve the Payroll & Bills for March 2024. MOTION: Patterson SECOND: Silveti VOTE: 5 Yes.

Dave Cunningham reported that Keller Engineers is putting together Subdivision Plans for the two Pump Station properties in the Reservoir Road Sewer Expansion Project Area. They are also working with DEP on the best way to mitigate Wetland Impact.

Dave reported that Keller Engineers submitted the Chapter 110 Report to DEP. This report outlines annual water usage and water loss. Our loss percentage is very good.

Tim McGaw, Manager stated that the 8-inch Turbo Meter in the Master Water Meter Vault on Forsht Drive failed. It was replaced with an 8-inch Omni Meter.

During his monthly update, Tim explained that he received a two-week notice from Phil Weichel, with his last day being 4/12/2024. Phil is returning to Hollidaysburg Water to fill a full-time position that recently became available. This led to some general discussion about our Employee Wage Scale. Ed Silveti is conducting a study of wages in our industry to make sure BTWSA offers a competitive salary and benefits. Tim is going to advertise for a Maintenance Technician position.

Tim also reported he is a man short because Eric Detwiler broke his collar bone and is out for surgery. Rick is slated to return to work on 4/11/2024.

Due to the recent rainfall, Tim had our Maintenance Technicians pull a few manhole lids to inspect the level of sewer flow. The main purpose of this was to determine if our sewer load was causing peak flow problems or if Hollidaysburg's system was overloaded and was backing up into our system. It was determined that Hollidaysburg's system was backing up into our system, causing overages in the manhole containing the Penn Farms Flow Meter. Tim contacted Frank Hicks, Director of Wastewater Operations for Hollidaysburg to report his findings. Frank asked Tim to provide him with photos.

Katie McGaw stated that back on 2/1/2023, BTWSA received a check from JC345PA, LLC (John Castle) in the amount of \$2500.00 to serve as Review Fees for the Mezz Court Waterline Extension Project. This Project never materialized, and John Castle approached BTWSA about returning the \$2500.00. Tim approved the return of the Review Fees, so the \$2500.00 was returned to John on 3/27/2024.

Motion was made (at 7:51 p.m.) to adjourn the Meeting into Executive Session to discuss a Legal matter. MOTION: Ventre SECOND: Silvetti VOTE: 5 Yes.

Motion was made (at 8:03 p.m.) to adjourn the Executive Session and to reconvene tonight's Meeting. MOTION: Ventre SECOND: Patterson VOTE: 5 Yes.

Robin announced the next BTWSA Meeting will be held on May 1, 2024, at 7 p.m.

Motion was made (at 8:05 p.m.) to adjourn the Meeting. MOTION: Ventre SECOND: Cadwallader VOTE: 5 Yes.

Signed as Secretary/Treasurer,

Rodney A. Patterson

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