

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, March 6, 2024

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, March 6, 2024, was called to order at 7:00 p.m. by Chairperson Robin Cadwallader.

In attendance were 5 Authority Members as follows: Robin Cadwallader, Edward Silveti, Rodney Patterson, Ted Ventre, and Brendan Peterson.

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Pat Fanelli, Solicitor; Dave Cunningham, Engineer.

VISITORS: Richard Heininger Tom Hickey
 Connie Heininger

Motion was made to approve the Minutes of the Regular Monthly Meeting of February 7, 2024. MOTION: Ventre SECOND: Silveti VOTE: 5 Yes.

While the Board Members were looking over the Financial Reports, Katie called their attention to the area highlighted in yellow on the Financial Standing Report. Whenever Katie reconciled the FNB General Bank Account for January, she discovered a deposit for \$5,891.25 had been posted twice. A Journal entry was made to correct the error. Motion was made to approve the Payroll & Bills for February 2024. MOTION: Silveti SECOND: Patterson VOTE: 5 Yes.

Robin Cadwallader, Chairperson, called upon the Visitors to speak. Tom Hickey stepped to the podium and made a few comments about the Right-To-Know Law Requests he has made. The other Visitors did not wish to speak.

Pat Fanelli, Solicitor, stated that an Open Records Officer needed to be appointed by the Authority to process Right-To-Know Law Requests. Motion was made to appoint Katie McGaw as the Authority's Open Records Officer. MOTION: Silveti SECOND: Ventre VOTE: 5 Yes.

Dave Cunningham stated that he had two signed Pump Station Sales Agreements for the Reservoir Road Sewer Expansion Project. Motion was made to execute the Pump Station Sales Agreements for Mindy Sue Kern in Contract 2 and for Elizabeth & David Robertson and Charles & Judith Weber in Contract 3, as presented. MOTION: Silveti SECOND: Patterson VOTE: 5 Yes.

Dave handed out two spreadsheets showing Project Funding Scenarios for Two Contracts Being Constructed Without a CDBG Grant and All Three Contracts Being Constructed. On each sheet were 8 Scenarios with varying factors like Grant/Loan ratio, User Rates, etc. Dave also presented the Board with a Proposal of Service Contract which itemizes an expansion to the scope of the previously approved agreement to encompass additional services such as Easement Preparation, Additional System Design, Mapping, and Survey,

to name a few. This Contract is for a Lump Sum Total of \$292,500.00 dollars. Dave asked the Board to review this Contract for a future meeting.

Dave stated that he has been working with Pat Fanelli on the Point of Sale Ordinance.


Dave reported that he completed the wastewater letters that get sent to Hollidaysburg, Freedom Township, and Duncansville as part of their Chapter 94 Reports. Next, Dave will submit the Chapter 110 Report, which is an annual report of water usage and water loss.

Tim McGaw, Manager stated that the Maintenance Men are working on Spring activities, currently focusing on checking for I/I in our wastewater system.

Robin announced the next BTWSA Meeting will be held on April 3, 2024, at 7 p.m.

Motion was made (at 7:54 p.m.) to adjourn the Meeting. MOTION: Ventre SECOND: Silvetti VOTE: 5 Yes.

Signed as Secretary/Treasurer,



Rodney A. Patterson

19624

