

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority  
377 Cedarcrest Drive  
Duncansville, PA 16635

Wednesday, November 6, 2024

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, November 6, 2024, was called to order at 7:00 p.m. by Chairperson Robin Cadwallader.

In attendance were 3 Authority Members as follows: Robin Cadwallader, Edward Silveti, and Ted Ventre. (Rodney Patterson and Brendan Peterson were absent.)

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Pat Fanelli, Solicitor; and Dave Cunningham, Engineer.

VISITORS: Clay Gingrich Jacob Wible

Motion was made to approve the Minutes of the Regular Monthly Meeting of October 2, 2024. MOTION: Silveti SECOND: Ventre VOTE: 3 Yes.

While the Board Members reviewed the Disbursements for October, Katie told the Board we received a Peak Flow Exceedance bill from Hollidaysburg for January-June 2024. We had to install a new hot surface ignitor in our furnace so we could heat the office. Also, we purchased metal roofing materials, and the Maintenance Technicians replaced our 3 Pump Station roofs. Motion was made to approve the Payroll & Bills for October 2024. MOTION: Silveti SECOND: Ventre VOTE: 3 Yes.

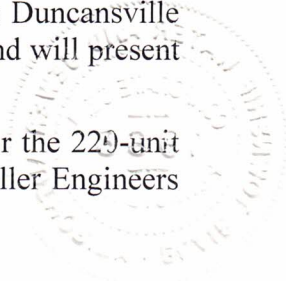
Clay Gingrich of Gingrich Insurance Agency presented the rates for our Property and Liability Insurance Package for 2025. There was an increase of 2.5%. Clay also presented the UPMC Healthcare Package for 2025. Clay reported the Medical Plan renewal increased by 14%, but there was no rate change in the Vision and Dental Plans. Ed Silveti inquired about the amount employees are required to contribute. Katie McGaw explained that employees pay 5% of their monthly insurance premium and an additional 10% or 20% of the difference of the Employee Only premium and the Additional Insured's premium if they have a spouse or family insured. Motion was made to renew the current Property and Liability Insurance Package and the UPMC Medical, Dental, and Vision Plans for eligible employees for 2025. MOTION: Ventre SECOND: Silveti VOTE: 3 Yes.

Pat Fanelli stated that he was contacted by Thomas Hickey's attorney regarding the condemnation of his land on East View Street. The condemnation has moved to a Board of View.

Dave Cunningham presented the proposed 2025 Budget. Dave feels our User Rates for Water and Sewer are spot-on and is not recommending an increase unless we receive a substantial increase from Altoona, Hollidaysburg, Duncansville, Freedom, or Newry. We just got notified today that Duncansville Borough will be incurring capital costs in 2025. Our share in this is 3%, coming to around \$10,000. Dave will adjust the Duncansville Sewer Treatment amount in our budget to reflect this capital contribution and will present the revised 2025 Budget at our December meeting.

Dave stated that Pat Fanelli reviewed the Capacity Letter he'd prepared for the 220-unit Mattern Woods Graystone facility, and it was forwarded to Jeff Long. Keller Engineers

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is working on a design for the upgrade to the Metering Manhole in the old Stowell Farm area.

Dave stated that the Commonwealth Financing Authority (CFA) passed over our application for the Local Share Allocations (LSA) Grant for the Applewood Sewer Replacement Project. Now, the CFA is accepting applications for the next round of LSA Grants. Dave presented Resolution 2024-2 requesting an LSA Grant of \$713,000 from the CFA for the Stowell Farm Interceptor. This improvement would help to reduce sewer backups during flooding events. Motion was made to approve Resolution 2024-2 that requests a Local Share Allocations Grant of \$713,000 for upgrading the Stowell Farm Interceptor. MOTION: Silveti SECOND: Ventre VOTE: 3 Yes.

Dave has been in contact with Trina Illig, Blair County Grants Coordinator for Community Development. She told Dave that property owners in the Reservoir Road Contract 2 area must be sent letters informing them of their rights, as required by the Department of Housing and Urban Development. These letters must be either hand-delivered or sent certified mail.

As part of his monthly update, Tim McGaw reported that our three Pump Stations needed new roofs. Instead of hiring a contractor, our Maintenance Technicians installed metal roofs on all three Pump Stations, saving an estimated \$8000-10,000.

Katie reported that a new Dollar General is being built along Dunnings Highway, just outside of Newry. A check for \$5000.00 was received for Review Fees from PennTex Ventures, LLC.

Given that no Water or Sewer Rate Increases are planned for next year, Katie asked the Board to review the 2025 Rates Summary Sheet. All Rates and Fees are staying the same for 2025. The only change on the Rates Summary Sheet is the addition of our Call Out Rates, which have never been listed on this Sheet. Motion was made to approve the 2025 Rates Summary Sheet, as presented. MOTION: Ventre SECOND: Silveti VOTE: 3 Yes.

The meeting was recessed into Executive Session at 8:09 p.m. to discuss a Personnel matter.

Robin Cadwallader reconvened the Regular Meeting at 8:26 p.m.

Motion was made to increase employee wages by 3%, effective 1/1/2025. MOTION: Ventre SECOND: Silveti VOTE: 3 Yes.

Robin announced the next BTWSA Meeting will be held on December 4, 2024, at 7 p.m.

Motion was made (at 8:27 p.m.) to adjourn the Meeting. MOTION: Ventre SECOND: Silveti VOTE: 3 Yes.

Signed as Secretary/Treasurer,

Rodney A. Patterson



RESOLUTION 2024 – 2

Be it RESOLVED that Blair Township Water and Sewer Authority of Blair County hereby requests a Statewide Local Share Assessment grant of \$713,000 from the Commonwealth Financing Authority to be used for the Stowell Farm Interceptor.


Be it FURTHER RESOLVED that the Applicant does hereby designate Robin L. Cadwallader, Chairperson, and Ed Silvetti, Vice Chairperson, as the officials to execute all documents and agreements between the Blair Township Water and Sewer Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Rodney Patterson, duly qualified Secretary/Treasurer of the Blair Township Water and Sewer Authority, Blair County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Blair Township Water and Sewer Authority Board at a regular meeting held November 6th, 2024, and said Resolution has been recorded in the Minutes of the Blair Township Water and Sewer Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Blair Township Water and Sewer Authority, this 6th day of November 2024.

**Blair Township Water and Sewer Authority**  
Name of Applicant

**Blair**  
County

  
Secretary



# BLAIR TOWNSHIP WATER AND SEWER AUTHORITY

## 2025 RATES SUMMARY SHEET

(approved 11/6/2024)

### WATER SYSTEM

Purchased Water – Metered Usage:

Metered Area (per EDU)	\$18.00 monthly base rate + \$12.50/1000 gallons
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Domestic Water Permit fee (per EDU): \$2,500.00    Fire Line Permit fee (per EDU): \$2,500.00

### WASTEWATER SYSTEM

Wastewater – Metered and Non-Metered:

Metered Area	\$40.35 Base Rate for the first 2000 gallons + \$9.25/1000 gallons up to 10,000 gallons. Starting at 10,001 gallons, a Consumption Charge of \$40.35 + \$9.25/1000 gallons up to 20,000 gallons. The same rate structure shall repeat for each additional 10,000 gallons. Consumption Charges do not include a 2000-gallon allocation. The Consumption Charge of \$40.35 shall be applied on gallon 10,001, gallon 20,001, etc.
Flat Rate Area (per EDU)	\$55.00
Newry Borough (per EDU)	\$65.00

Domestic Wastewater Permit fee (per EDU): \$2,550.00 + Applicable Capacity Fee

Duncansville Capacity Fee (per EDU): \$1,500.00    Newry Capacity Fee (per EDU): \$1,500.00

### ADDITIONAL FEES

Initiate New Service	\$50.00 New Customer Account
Account Balance Inquiry	\$50.00 in Advance w/request
Transfer of Ownership	\$50.00 Final Bill fee
Payment over 30 Days Past Due	\$50.00 Administrative fee
Payment over 90 Days Past Due	\$50.00 Administrative fee
Place/Lift Municipal Lien	\$325.00 Legal fee
Collection through Court System	\$1,500.00 Legal fee + any additional incurred
Returned Check	\$50.00 Service Charge
Water Shut Off	\$50.00 Shut Off fee
Failure to Connect	\$50.00/day
Failure to Notify Transfer of Ownership	\$50.00/day
Damage to Line or Tap	\$50.00/day
Developer Review fee	\$5,000.00 in Advance + any additional incurred

### CALL OUTS

A minimum 2-hour Call Out fee will apply after business hours and on weekends. Hourly Call Out rate will apply if work goes beyond 2 hours. Many Call Outs require two employees.

	<u>Regular Time</u> (during Regular Office hours)	<u>Time &amp; Half</u> (during evenings and Saturdays)	<u>Double Time</u> (during Sundays and Holidays)
Laborer	\$50.00 per Man Hour	\$75.00 per Man Hour	\$100.00 per Man Hour