

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, September 6, 2023

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, September 6, 2023, was called to order at 7:00 p.m. by Chairman Ted Ventre.

In attendance were 3 Authority members as follows: Ted Ventre, Edward Silveti, and Mary Bolt. (Robin Cadwallader was absent. Brendan Peterson arrived late to the meeting as noted below.)

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Pat Fanelli, Solicitor; Dave Cunningham, Engineer.

Motion was made to approve the Minutes of the Regular Monthly Meeting of August 2, 2023. MOTION: Silveti SECOND: Bolt VOTE: 3 Yes.

While the Board Members reviewed the disbursements for August, Katie called their attention to a disbursement from the Capital Improvement account for the 2022 Ford F-350 4x4 Super Cab Truck that was purchased from Stuckey Ford. Motion was made to approve the Payroll & Bills for August 2023. MOTION: Silveti SECOND: Bolt VOTE: 3 Yes.

Brendan Peterson entered the meeting at 7:03 p.m.

Pat Fanelli, Solicitor, stated that the Authority can now vote to sign the Agreement to rescind the Hummingbird Daycare Wastewater Extension Agreement and to release the financial security and review fees. After discussion, motion was made to authorize the Chairman to sign the Agreement to rescind the Hummingbird Daycare Wastewater Extension Agreement, to release the financial security upon the recording of the Agreement, and to release the Review Fees minus any additional amounts necessary to cover the final expenses associated with this project. MOTION: Bolt SECOND: Silveti VOTE: 3 Yes; 1 Abstain (Peterson).

Dave Cunningham stated that he has the Environmental Permits for the Reservoir Road Wastewater Expansion Project ready for Ted to sign.

Snyder Excavating, LLC submitted the As-Built drawings for the 2023 Capital Improvement Project on Country View Drive. Payment Application #3 in the amount of \$2,000.00 dollars was presented to the Board for approval. Motion was made to approve Payment Application #3 (in the amount of \$2,000.00 dollars) for the 2023 Capital Improvement Project on Country View Drive, as presented by Keller Engineers. MOTION: Silveti SECOND: Bolt VOTE: 4 Yes.

Tim McGaw and Matt Stoehr of Keller Engineers attended a PennDOT Utility Meeting regarding the Bridge Replacement Project near Inlow's in Duncansville. This project is not until 2025. Our sewer main is in their Project Area. We will have to make sure it isn't damaged during construction of the new bridge.

The Commonwealth Financing Authority (CFA) meets on September 19, 2023. Dave expects them to make decisions regarding our H2O PA and the PA Small Water and

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Sewer Program grant applications at this meeting. One of these was for Reservoir Road, but the other was for a proposed Sewer Rehabilitation Project on Applevew, Harvestview, and Peachview.

Dave stated we are approaching Budget time. Traditionally, we wait until October reconciliation numbers are in, and then estimate the last 2 months of the year. It was mentioned previously that we might want to work off September's reconciliations and estimate the remaining 3 months of the year so the proposed budget would be ready a month earlier. The Board liked this idea because it will give them more time to look over the draft Budget before having to vote on it.

BTWSA's Water and Wastewater Tap fees have not changed in years. A Water Permit is \$2,000.00 dollars and a Wastewater Permit is \$1,500.00 dollars. There are laws governing how much can be charged for a Water and Wastewater Permit, but BTWSA's charges are well below the maximum. After meeting with Tim, the proposed change would make a Water Permit \$3,000.00 dollars and a Wastewater Permit \$2,500.00 dollars. After discussion, the Board would like Dave to provide additional information at next month's meeting.

Tim reported that on August 8, we identified a large water leak on Ted's Way, and repaired it on August 9. Since then, our daily water withdrawal numbers have decreased around 60,000 – 70,000 gallons per day.

Katie McGaw asked the Authority to review the completed Pennsylvania Municipal Retirement System's Minimum Municipal Obligation (MMO) form in their folders. We are required to estimate our total payroll and what the total 2024 BTWSA contribution will be and submit this form by September 30, 2023. Motion was made to have Katie submit the Pennsylvania Municipal Retirement System's Minimum Municipal Obligation (MMO) form for 2024, as presented. MOTION: Silvetti SECOND: Peterson VOTE: 4 Yes.

Katie presented a proposed Meeting Schedule for 2024. The BTWSA By Laws state our meetings are to be held on the first Wednesday of each month. The proposed meeting Schedule reflects that schedule, except for the July meeting, which is delayed 1 week due to Independence Day. Motion was made to approve the 2024 BTWSA Meeting Schedule, as presented. MOTION: Silvetti SECOND: Peterson VOTE: 3 Yes; 1 No (Mary).

Ted announced the next Regular Monthly Meeting will be held on October 4, 2023, at 7 p.m.

Motion was made (at 7:47 p.m.) to adjourn the Meeting and to call an Executive Session to discuss a Legal Matter. MOTION: Silvetti SECOND: Peterson VOTE: 4 Yes.

Signed as Secretary/Treasurer,



Edward M. Silvetti

