

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority  
377 Cedarcrest Drive  
Duncansville, PA 16635

Wednesday, July 5, 2023

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, July 5, 2023, was called to order at 7:00 p.m. by Chairman Ted Ventre.

In attendance were 5 Authority members as follows: Ted Ventre, Robin Cadwallader, Edward Silvetti, Brendan Peterson, and Mary Bolt.

Also in attendance were Tim M<sup>c</sup>Gaw, Manager; Katie M<sup>c</sup>Gaw, Administrative Assistant; Dave Cunningham, Engineer. (Matt Gieg, Solicitor, was absent.)

VISITORS: Paul Link, Link & Associates, P.C.

Motion was made to approve the Minutes of the Regular Monthly Meeting of June 7, 2023. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes.

Motion was made to approve the Payroll & Bills for June 2023. MOTION: Silvetti SECOND: Cadwallader VOTE: 5 Yes.

Paul Link of Link & Associates, P.C. presented the 2022 Audit Report. BTWSA's Net Position is a 9.46:1 ratio, which is excellent. Robin Cadwallader pointed out that the Audit Report shows we are operating at a loss in the Water category, yet our engineers feel we are not operating at a loss. Motion was made to accept the 2022 Audit Report as presented. MOTION: Bolt SECOND: Silvetti VOTE: 5 Yes.

Dave Cunningham reported the Pre-Application Conference with DEP regarding the environmental permits in the Reservoir Road Project Area went better than expected.

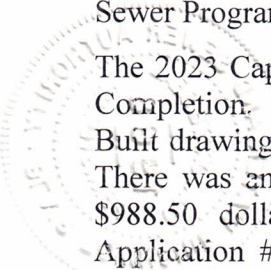
Matt Stoehr has been talking to the 4 residents whose properties will be added to our Reservoir Road Project. These 4 homes will be on grinder pumps.

Trina Illig has sent out a few more Income Surveys. She got permission to include the income of residents in Independent Living facilities. These folks can be included as their own family unit.

Dave stated he expects to hear a decision on the H2O PA and the PA Small Water and Sewer Program grant applications on July 18.

The 2023 Capital Improvement Project on Country View Drive has reached Substantial Completion. Snyder Excavating has completed everything except for providing the As-Built drawings of the project. We are holding \$2,000.00 dollars until we receive them. There was another change order for Final Adjustment of Quantities in the amount of \$988.50 dollars due to the amount of blacktop that needed replaced. Payment Application #2 in the amount of \$94,536.90 dollars was presented to the Board for approval. Motion was made to approve Change Order #2 (which modified the 2023 Capital Improvement Project on Country View Drive by an additional \$988.50 dollars), Payment Application #2 (in the amount of \$94,536.90 dollars), and the Certificate of

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Substantial Completion, as presented by Keller Engineers. MOTION: Silvetti  
SECOND: Bolt VOTE: 5 Yes.

Keller Engineers submitted our Water Allocation Compliance Report to DEP.

Dave stated that BTWSA received a Compliance Notice from DEP stating we failed to monitor for asbestos in the 2020-2022 compliance period. He stated that over 300 water systems across the Commonwealth received this letter. Dave presented two solutions, the first being to perform asbestos testing, and the second being for Keller to send a letter to DEP stating the BTWSA Water Distribution System contains no asbestos pipe. After discussion, motion was made to perform asbestos testing on our water system. MOTION: Peterson SECOND: Bolt VOTE: 5 Yes.

Tim McGaw stated that he has been in contact with the resident at 416-R 1<sup>st</sup> Avenue multiple times throughout this past month. Tim has given him the names/phone numbers of agencies that could help him pay his past due water and sewer bill, yet we have not received any payment. Today, Tim went to speak to this customer again, and to inform him his water may get shut off tomorrow if he does not make a payment. After discussion, motion was made to discontinue water service to 416-R 1<sup>st</sup> Avenue and to lien the property for the total amount due of \$299.39 dollars. If the customer makes a partial payment and sets up a payment schedule, BTWSA will turn the water back on. MOTION: Peterson SECOND: Silvetti VOTE: 5 Yes.

In Matt Gieg's absence, motion was made to table Resolution 2023-2 which amends the BTWSA Employee Handbook, Section 301, until the August meeting. MOTION: Silvetti SECOND: Peterson VOTE: 5 Yes.

Ted announced the next Regular Monthly Meeting will be held on August 2, 2023, at 7 p.m.

Motion was made (at 8:08 p.m.) to adjourn the Meeting and to call an Executive Session to discuss a Legal Matter. MOTION: Cadwallader SECOND: Bolt VOTE: 5 Yes.

Signed as Secretary/Treasurer,

Edward M. Silvetti

