

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, February 1, 2023

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, February 1, 2023, was called to order at 7:00 p.m. by Chairman Ted Ventre.

In attendance were 4 Authority members as follows: Ted Ventre, Robin Cadwallader, Edward Silveti, and Mary Bolt. (Brendan Peterson arrived late to the meeting as noted below.)

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Matt Gieg, Solicitor; Dave Cunningham, Engineer.

VISITORS: Emily Gieg

Motion was made to approve the Minutes of the Reorganization Meeting of January 4, 2023. MOTION: Cadwallader SECOND: Silveti VOTE: 4 Yes

Motion was made to approve the Minutes of the Regular Monthly Meeting of January 4, 2023. MOTION: Silveti SECOND: Bolt VOTE: 4 Yes

Brendan Peterson entered the meeting at 7:03 p.m.

While reviewing the Disbursements Report, Brendan Peterson asked about the check written for 2023 Workers' Compensation Increase. Katie explained that whenever employee wages are adjusted, she provides this information to our insurance agency so they can adjust our Workers' Comp. Exposures. Motion was made to approve the Payroll & Bills for January 2023. MOTION: Silveti SECOND: Peterson VOTE: 5 Yes.

Matt Gieg, Solicitor, stated that BTWSA received the Financial Security (\$20,460.00 Irrevocable Letter of Credit) for Hummingbird Daycare, so he presented the Developer's Agreement and Sewer Easement for Ted Ventre and Ed Silveti to sign. The Board voted to approve this Agreement at the October 5, 2022, BTWSA Meeting.

Dave Cunningham reported that Keller Engineers has completed the vertical design for the Reservoir Road Project. The drawings are complete enough to share with the Board Members. Dave offered to set up a Workshop, but Brendan suggested that Dave bring the plans to the next Authority meeting, scheduled for March 1. On January 30, Allegheny Utility Solutions (AUS) was hired to positively locate the Sunoco lines in the Reservoir Road Project area. There are still 2 more gas lines to expose: Buckeye and Enterprise. These two gas lines also cross into the 2023 Capital Improvement Project area on Country View Drive. Tim had AUS draw up a proposal to daylight these gas lines in the Reservoir Road Project area and the 2023 Capital Improvement area, at a proposed cost of \$5000.00 dollars. After discussion, motion was made to authorize Allegheny Utility Solutions to hydro-excavate the gas lines off of Reservoir Road and near 1220 Country View Drive in Blair Township and to backfill the potholes with sand at a cost of \$5000.00 dollars. MOTION: Silveti SECOND: Bolt VOTE: 5 Yes.

19624

Dave presented a Proposal of Service/Contract to the Board for the 2023 Capital Improvement Project, with Total Project Engineering Compensation estimated at \$35,500.00 dollars. Dave explained the reason it is an estimate is because the Resident Project Representative is invoiced on an hourly basis, so the estimate assumes a 3-week (40 hours per week) construction period. Brendan suggested that the hourly rate be included in the Proposal so that if the Total Project Compensation varies from the proposed \$35,500.00, it will be evident as to why. Dave stated he will add the hourly rate to the contract. Motion was made to approve the Proposal of Service/Contract (with the Hourly Rate stated therein) from Keller Engineers for the 2023 Capital Improvement Project in the estimated amount of \$35,500.00 dollars. MOTION: Peterson SECOND: Silvetti VOTE: 5 Yes.

Dave stated that we are starting to get comments and requests for additional information for both the H2O PA grant application and the PA Small Water and Sewer Program grant applications. They received over 1700 applications and are planning to make a decision in July.

Dave called the Board Members' attention to the Lost Water Cost Analysis and Inflow/Infiltration Cost Analysis handouts. It was noted that the Leak Detection equipment we purchased will pay for itself in 2 years. Tim stated that AUS also provides Leak Detection services, through the use of correlators that they place along our system. Brendan would like AUS to provide us with an estimate. There was also discussion about stormwater entering our sanitary sewer and who the responsible entity is for stormwater management and enforcement. Matt Gieg stated the Township is responsible for stormwater, not the Water and Sewer Authority.

Katie McGaw stated that she provided each Board Member with a State Ethics Commission Statement of Financial Interests form. These forms need to be filled in and returned to Katie by no later than May 1.

Ted announced the next Regular Monthly Meeting will be held on March 1, 2023, at 7 p.m.

Motion was made (at 7:56 p.m.) to adjourn the Meeting. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes.

Signed as Secretary/Treasurer,

Edward M. Silvetti

