

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, September 14, 2022

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, September 14, 2022, at 7:00 p.m., was called to order by Chairman Ted Ventre.

In attendance were four Authority members as follows: Ted Ventre, Robin Cadwallader, Edward Silveti, and Mary Bolt. (Brendan Peterson was absent.)

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Matt Gieg, Solicitor; Dave Cunningham, Engineer.

VISITORS: Kaitlyn Tomlinson Paul Amigh

Motion was made to approve the Minutes of the Regular Monthly Meeting of August 3, 2022. MOTION: Silveti SECOND: Ventre VOTE: 3 Yes. 1 Abstain (Robin Cadwallader).

Motion was made to approve the Payroll & Bills for August 2022. MOTION: Silveti SECOND: Bolt VOTE: 4 Yes.

Matt Gieg, Solicitor, stated that he and Dave Cunningham met to discuss the wording for Resolution 2022-9, which addresses property owners' responsibility to have their private sewer lateral air tested after a Sewer Main Replacement Project. There was discussion about the cost of having the line tested and who would do the testing. A suggestion was made to have the Authority's maintenance personnel perform the test to save property owners money. If an Air Test fails, then the property owner could opt to have it retested, at his or her expense, before having an independent contractor replace the sewer lateral. It was decided to table Resolution 2022-9 until some revisions are made.

Matt reported there is a proposal to build a daycare facility in the Martin's Plaza area of Duncansville called Hummingbird Daycare Facility. He has prepared the standard Developer's Agreement, but first needed a motion to approve the Plans. Motion was made to approve the Plans for the Hummingbird Daycare Facility. MOTION: Bolt SECOND: Silveti VOTE: 3 Yes. 1 No (Robin Cadwallader). Motion was made to approve the Developer's Agreement for the Hummingbird Daycare Facility. MOTION: Silveti SECOND: Bolt VOTE: 3 Yes. 1 No (Robin Cadwallader).

Dave Cunningham stated that Field Views and Horizontal Design being conducted by Keller Engineers are nearly complete in the Reservoir Road Project area. The landowners where the three Pump Stations will be located have been contacted. Keller will be starting on Vertical Design soon. Dave also wanted to clarify that at the last Authority meeting it was stated that the Income Survey of the Reservoir Road residents had been completed. It has not been completed. We are still waiting for 34 surveys to be returned. The absolute minimum needed is three more.

Dave said there is a new item related to the Reservoir Road Project: To cross the Mariner East gas line, we will have to “positively locate” the line, which requires the hiring of a Vac Excavator. Sunoco recommends Badger Daylighting out of Williamsport, PA. The estimated cost of this is \$5,829.50. After discussion, motion was made to authorize Keller Engineers to proceed with hiring Badger Daylighting to positively locate the Sunoco/Energy Transfer Crossing, at an estimated cost of \$5,829.50, as part of the design process for the Reservoir Road Sewer Expansion Project. MOTION: Bolt SECOND: Silvetti VOTE: 3 Yes. 1 No (Robin Cadwallader).

Dave stated Diehl Contracting will be mobilizing on Monday and beginning to dig on Tuesday for the 2022 Capital Improvement Project. They are starting with the Water Line Replacement in the New Portage Junction area.

Dave and Matt Gieg worked together on Resolution 2022-10, which amends Wastewater Section 9.04 of the BTWSA Rules and Regulations by adding “prohibited waste” items to the list of prohibited discharges into the Sanitary Sewer. Motion was made to approve Resolution 2022-10, which amends the BTWSA Rules and Regulations. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes.

Tim McGaw, Manager, stated he got an estimate of \$6,500.00 from MH Electric for the purchase and installation of a Generac Generator for the BTWSA Office. It comes equipped with an automatic transfer switch, which means the Office would not go without power for very long in the event of an electrical outage. Motion was made to purchase and have MH Electric install a Generac Generator for \$6,500.00 at the BTWSA Office. MOTION: Bolt SECOND: Silvetti VOTE: 3 Yes. 1 No (Robin Cadwallader).

Katie McGaw asked the Authority to review the completed Pennsylvania Municipal Retirement System's Minimum Municipal Obligation (MMO) form in their folders. We are required to estimate our total payroll and what the total BTWSA contribution will be for 2023 and submit this form by September 30, 2022. Motion was made to have Katie submit the Pennsylvania Municipal Retirement System's Minimum Municipal Obligation (MMO) form for 2023, as presented. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes.

Katie stated the 2023 Meeting Schedule was in each Board Member's folder for review. Each date listed is the first Wednesday of the month, except for the July and September meetings, which are delayed 1 week due to the national holidays of Independence Day and Labor Day. Mary Bolt had an objection to having the meeting on the 1st of the month, stating that this wasn't enough time to prepare the financial reports. There was also a concern with August 2nd. After discussion, it was suggested that Katie prepare a new schedule of the 2023 Meeting Dates with the meetings during the months of February, March, July, August, September and November being on the second Wednesday of the month instead of the first Wednesday of the month.

Katie presented a list of the 2023 Holidays that BTWSA would observe according to the Employee Handbook, and a list of the 2023 Federal Holiday Schedule she printed from the internet. After discussion, it was decided that Katie should provide Matt Gieg with the information needed to amend the Employee Handbook Section 302-Holidays to

eliminate the ~~Half-Day~~ Holiday on Good Friday and to add Juneteenth National Independence Day and Columbus Day to the list of Holidays that BTWSA observes.

Ted announced the next Regular Monthly Meeting will be held on October 5, 2022, at 7 p.m.

The meeting was recessed into Executive Session at 8:07 p.m. to discuss a personnel matter.

- Ted Ventre reconvened the meeting at 8:24 p.m.

Motion was made (at 8:25 p.m.) to adjourn the Meeting. MOTION: Silvetti SECOND: Bolt VOTE: 4 Yes.

Signed as Secretary/Treasurer,



Edward M. Silvetti

160105



Resolution No. – 2022 – 10

Resolution of the Blair Township Water and Sewer Authority Amending Section 9.04 of the Rules and Regulations for Wastewater, “Prohibited Wastes”

It is hereby resolved by the Blair Township Water and Sewer Authority as follows:

1. Section 9.04 of the Blair Township Water and Sewer Authority Rules and Regulations for Wastewater, “Prohibited Wastes”, is amended as follows:



“The discharge of any wastes containing ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, cloths, disposable cleaning cloths, Q-tips, wipes, diapers, socks, grit, feathers, tar, plastics, wood, hair, sanitary napkins or tampons, chemical or paint residues, greases, paunch manure, animal guts or tissues, bones, hair hides or fleshing, entrails, whole blood, spent grains or hops, lime slurry, or any viscose material of such character or in such quantity that, in the opinion of the Authority, they may cause an obstruction to the flow in the Wastewater System or otherwise interfere with the proper operation of the Wastewater System and any treatment facilities serving the Wastewater System, shall be prohibited.”


This Rule and Regulation shall become effective immediately upon adoption by the Blair Township Water and Sewer Authority.

Dated: 09/14/2022

ATTEST:

Blair Township Water and Sewer Authority



Secretary


Chairman