

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, December 7, 2022

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, December 7, 2022, was called to order at 7:08 p.m. by Chairman Ted Ventre.

In attendance were five Authority members as follows: Ted Ventre, Robin Cadwallader, Edward Silvetti, Brendan Peterson, and Mary Bolt.

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Matt Gieg, Solicitor; Dave Cunningham, Engineer.

Ted stated there was an Executive Session held before tonight's meeting to discuss Personnel issues.

Motion was made to approve the Minutes of the Regular Monthly Meeting of November 2, 2022. MOTION: Silvetti SECOND: Cadwallader VOTE: 4 Yes (Mary Bolt abstained.)

Brendan Peterson asked for a breakdown of purchases for the MasterCard bill paid on 11/29/2022. Katie explained that there is a breakdown of purchases provided to Ted and Robin when they are signing checks. Unfortunately, that doesn't print whenever a Disbursements Report is generated. Katie stated when she is preparing a check for MasterCard purchases, she refers to each vendor receipt and posts the purchases within that receipt by category. She will provide that breakdown to the Authority with their Disbursements Report next month. Motion was made to approve the Payroll & Bills for November 2022. MOTION: Silvetti SECOND: Cadwallader VOTE: 5 Yes.

Matt Gieg, Solicitor, stated that his office released the \$20,864.00 dollars Maintenance Bond Retainer for the Barneywood Phase II Project.

Dave Cunningham gave a Reservoir Road Project update. Keller Engineers has completed their Wetland Field Work and are beginning the Permit process. John Stultz has done the preliminary field work on the land where the three pump stations will be located and is preparing the Appraisals.

Dave presented Resolution 2022-13, which requests an H2O PA grant of \$6,247,750 dollars from the Commonwealth Financing Authority for the Reservoir Road Wastewater Extension Project. Motion was made to approve Resolution 2022-13. MOTION: Bolt SECOND: Silvetti VOTE: 5 Yes.

Dave presented Resolution 2022-14, which requests a PA Small Water and Sewer Program grant of \$425,000 dollars from the Commonwealth Financing Authority to be used for the Applewood Sewer Replacement project. Motion was made to approve Resolution 2022-14. MOTION: Silvetti SECOND: Bolt VOTE: 5 Yes.

Dave stated his office has been working on a couple options for a 2023 Capital Improvement Project. One option would be replacing the sewer main in Brentwood and

another option would be replacing a section of undersized water main on Country View Drive.

Tim McGaw stated that he had been waiting for a rain event to study the sanitary sewer/storm water problem in Brentwood. On Thursday, November 10, a Flow Meter was placed in a manhole in Brentwood and removed 1 week later. Over the weekend of 11/12 – 11/13 we got over 3 inches of rain. Normal flow averaged around 100 gallons per minute (gpm). During the rain event, the flow meter spiked to over 600 gpm. After the rain event, the flow returned to around 100 gpm. Tim walked upstream of the manhole and discovered that the storm water from the retention pond in the Quince Court section of Hollidaysburg runs into Blair Township and floods over top of our manholes. Tim also made note that many of the residences in Brentwood have downspouts that go into the ground, making him think they are attached to the sanitary sewer. Brendan pointed out that we also have problems with wastewater from Hollidaysburg backing up into our sewer lines whenever their Wastewater Treatment Plant gets overloaded. To sum all this up, Tim stated there are multiple problems that combine to create the sanitary sewer/stormwater problem in Brentwood, and fixing one is not going to fix the flooding problem. There was discussion about sending letters to our residents to educate them on our Rules & Regulations and the Township's Ordinances (relating to stormwater) and to prepare them for system-wide smoke testing of downspouts in the spring, with the starting point being the Brentwood development.

Due to the complexity of the Brentwood problem, Dave feels this project would exceed our target budget of \$250,000.00 dollars, whereas the Country View Drive Waterline Replacement Project would fall within that range, at a cost of around \$200,000.00 dollars. Motion was made to proceed with the Waterline Replacement Project on Country View Drive as our Capital Improvement Project for 2023. MOTION: Silvetti SECOND: Bolt VOTE: 5 Yes.

Dave handed out copies of the BTWSA 2023 Preliminary Budget. After going over the expenses and revenues, Dave stated BTWSA did well in 2022, and does not feel a rate increase is necessary. If Altoona increases their water rates, we will have to reevaluate our water rates. Motion was made to adopt the 2023 BTWSA Budget, as presented. MOTION: Silvetti SECOND: Bolt VOTE: 5 Yes.

Tim asked the Board if they had made a decision about Employee Wages for 2023. After a short discussion, motion was made to increase employee wages by 5%, effective 1/1/2023. MOTION: Ventre SECOND: Bolt VOTE: 2 Yes, 3 No (Cadwallader, Peterson, and Silvetti). This motion did not pass. Motion was made to increase employee wages by 4.2%, effective 1/1/2023, and to reevaluate this increase at the June 2023 BTWSA Meeting to possibly make an inflation adjustment at that time, which would be retroactive to January 1, 2023. MOTION: Silvetti SECOND: Peterson VOTE: 3 Yes, 2 No (Ventre and Bolt). This motion passed. In the future, the Board may issue personnel increases based upon performance and create salary ranges based upon position.

Next, there was discussion about whether the motion that was passed during the 12/7/2016 meeting constitutes a contract. This motion added 1.5% to the yearly percentage increase for the Manager's salary. Tim pointed out that he did not take this

additional percentage in 2021 or 2022 but feels the rule should either be followed or rescinded. Motion was made to eliminate the additional 1.5% increase for the Manager that was enacted on 12/7/2016, and to issue the Manager the same increase as all the other employees. MOTION: Ventre SECOND: Bolt VOTE: 5 Yes.

Ted announced the next BTWSA Meeting will be the Reorganization Meeting. It will be held on January 4, 2023, at 7 p.m. The Regular Monthly Meeting will be held immediately following the Reorganization Meeting.

Motion was made (at 8:27 p.m.) to adjourn the Meeting. MOTION: Silvetti SECOND: Cadwallader VOTE: 4 Yes.

Signed as Secretary/Treasurer,



Edward M. Silvetti



RESOLUTION 2022 - 13

Be it RESOLVED, that the Blair Township Water & Sewer Authority of Blair County hereby request an H2O PA grant of \$6,247,750 from the Commonwealth Financing Authority to be used for the Reservoir Road Wastewater Extension project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ted Ventre, Chairman and Robin Cadwallader, Vice Chairman as the official(s) to execute all documents and agreements between the Blair Township Water & Sewer Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Ed Silveti, duly qualified Secretary of the Blair Township Water & Sewer Authority, Blair County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Blair Township Water & Sewer Authority at a regular meeting held December 7th, 2022 and said Resolution has been recorded in the Minutes of the Blair Township Water & Sewer Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Blair Township Water & Sewer Authority, this 7th day of December, 2022.

Blair Township Water & Sewer Authority

Name of Applicant

Blair

County



Secretary

RESOLUTION 2022 - 14

Be it RESOLVED, that the Blair Township Water & Sewer Authority of Blair County hereby request an PA Small Water and Sewer Program grant of \$425,000 from the Commonwealth Financing Authority to be used for the Applewood Sewer Replacement project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Ted Ventre, Chairman and Robin Cadwallader, Vice Chairman as the official(s) to execute all documents and agreements between the Blair Township Water & Sewer Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Ed Silveti, duly qualified Secretary of the Blair Township Water & Sewer Authority, Blair County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Blair Township Water & Sewer Authority at a regular meeting held December 7th, 2022 and said Resolution has been recorded in the Minutes of the Blair Township Water & Sewer Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Blair Township Water & Sewer Authority, this 7th day of December, 2022.

Blair Township Water & Sewer Authority

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Blair

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Secretary