

The Regular Monthly Meeting of the
Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, January 5, 2022, at 7:08 p.m., was called to order by Chairman Ted Ventre.

- In attendance were 4 Authority members as follows: Ted Ventre, Robin Cadwallader, Edward Silveti, and Brendan Peterson. (Mary Bolt was absent.)

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Matt Gieg, Solicitor; Dave Cunningham, Engineer.

VISITORS: Christian Gieg

Motion was made to approve the Minutes of the Regular Monthly Meeting of December 1, 2021. MOTION: Cadwallader SECOND: Silveti VOTE: 4 Yes.

Motion was made to approve the Payroll & Bills for December 2021. MOTION: Silveti SECOND: Peterson VOTE: 4 Yes. Katie McGaw stated that the first Capital Improvement Transfer was on 12/14/2021. This Transfer was for \$240,000.00, which represents \$10,000 per month since our Rate Restructuring was completed 24 months ago. Going forward, BTWSA will Transfer \$10,000 per month from our General Account into our Capital Improvement Account.

Matt Gieg was happy to report that there are currently no legal issues to discuss and wished the members of the Board a Happy New Year.

David Cunningham of Keller Engineers distributed bound copies of the approved 2021 Annual Report and 2022 Recommended Budget and asked if there were any questions.

Dave stated that he and Tim have identified three problem areas that would benefit from a Capital Improvement Project. The first is replacing the wastewater mains along Applevue, Harvestview, and Peachview Lane. Project Cost Estimate is around \$920,000.00 dollars but this could be divided into smaller sections. The second is replacing the water mains between 1st and 2nd Avenue (in New Portage Junction). Project Cost Estimate is around \$160,000.00 dollars. The third is replacing the water lines in Strubus, Alba, Marianna, and Rubra Circle and eliminating the dead ends/blow offs. Project Cost Estimate is around \$350,000.00 dollars.

Dave reported that Keller Engineers continues to conduct field work in the Reservoir Road Wastewater Extension Project Area. Since last month's meeting, Trina Illig provided a Mailing List of Potential Customers to Keller, who, in turn provided Mailing Address Labels to BTWSA. A Reservoir Road Design Phase letter was mailed to all potential customers on 12/17/2021. This letter informed all residents in the Project Area that there will be land surveyors, etc. in their neighborhood gathering data related to the Project. The letter also stated that someone from the County will be contacting them as they conduct their Income Survey. Katie McGaw stated that the Office has received multiple calls from residents wanting to know when the Income Survey would be mailed out. Dave said when he'd spoken with Trina, her Target Date was mid-January.

Dave stated the Preliminary Plans for the Longshadow Subdivision in Brooks Mills have been reviewed by Keller Engineers. This subdivision is comprised of 23 Building Lots for Single Family Homes, with 4 of the homes requiring grinder pumps. The grinder pumps will be privately owned and maintained by the homeowner.

Tim McGaw recently received updated refinancing information from Mike McCaig of RBC Capital. The Net PV Savings would be around \$116,000.00 dollars. Motion was made to abandon the pursuit of refinancing the 2013 BNY Mellon Bonds. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes.

Tim stated with costs continuing to rise, he would like the Board to consider increasing the Developer Review Fee we gather in advance from \$2,500.00 to \$5,000.00. These fees are used to cover costs related to the Development that are billed to BTWSA. Matt Gieg pointed out that even a small development such as Vicki Claar's in Newry surpassed the \$2,500.00 amount. He feels it would be prudent to increase this fee. Katie pointed out that there have been times when BTWSA has not been reimbursed due to a Project being abandoned. Motion was made to increase the Developer Review Fee from \$2,500.00 to \$5,000.00 dollars, effective January 1, 2022. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes.

Katie McGaw said she was notified that BTWSA will be getting charged an additional \$15.00 for Lien fees. Currently our Place/Lift Municipal Lien Fee is \$65.00 dollars. Katie asked the Board if they would consider increasing that to \$80.00 dollars. Motion was made to increase the Place/Lift Municipal Lien fee from \$65.00 to \$80.00 dollars, effective January 1, 2022. MOTION: Silvetti SECOND: Peterson VOTE: 4 Yes.

An Updated Rates Summary Sheet for 2022 was included in each Board Members folder, showing the increased Developer Review Fee and Place/Lift Municipal Lien Fee. Motion was made to approve the 2022 Rates Summary Sheet, effective January 1, 2022. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes. A Resolution will be prepared for February's meeting.

Katie provided each Board Member with a copy of the State Ethics Commission Statement of Financial Interests form and asked that they return the completed forms to her by no later than May 1, 2022.

Ted announced the next Regular Monthly Meeting will be held on February 2, 2022, at 7 p.m.

Motion was made (at 7:54 p.m.) to adjourn the Meeting. MOTION: Cadwallader SECOND: Silvetti VOTE: 4 Yes.

Signed as Secretary/Treasurer,



Edward M. Silvetti