

The Regular Monthly Meeting of the
Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, June 2, 2021, at 7:00 p.m., was called to order by Chairman Ted Ventre. Tonight's meeting was conducted through Conference Calling due to the COVID-19 pandemic.

- In attendance were 4 Authority members as follows: Ted Ventre, Brendan Peterson, Robin Cadwallader, and Edward Silvetti. (Mary Bolt arrived late to the meeting as noted below.)

Also in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Matt and Mike Gieg, Solicitors; Dave Cunningham, Engineer.

VISITORS: Katie Vescovi, Link and Associates, P.C.

Motion was made to approve the Minutes of the Regular Monthly Meeting of May 5, 2021. MOTION: Silvetti SECOND: Cadwallader VOTE: 4 Yes.

Mary Bolt entered the meeting at 7:02 p.m.

When the Board was reviewing the Disbursements for May, Brendan asked if there were any transactions that were out of the ordinary. Tim stated that we purchased the Gutermann Aquascan Leak Locating Correlator for \$39,000.00. Katie McGaw pointed out that Harris Computer Systems was paid for the yearly software support.

Motion was made to approve the Payroll & Bills for May 2021. MOTION: Silvetti SECOND: Cadwallader VOTE: 5 Yes.

Ted announced there was a brief Executive Session held after the May 5 meeting to discuss a legal matter.

Katie Vescovi of Link and Associates, P.C. explained the components of the 2020 Audit report and asked for questions from the Board. Katie reported that our Debt Service Ratio is 2.96, which she noted is a very good number. Motion was made to accept the 2020 Audit Report as presented. MOTION: Silvetti SECOND: Bolt VOTE: 5 Yes.

Matt presented the Board with Resolution 2021-2. Motion was made to adopt Resolution 2021-2 that establishes a new billing structure for wastewater customers served by metered water that includes a consumption charge after every 10,000 gallons usage, for each monthly billing cycle, effective with June 2021 Billing. MOTION: Silvetti SECOND: Cadwallader VOTE: 5 Yes.

Matt presented the Board with Resolution 2021-3. Motion was made to approve Resolution 2021-3 that adopts the Rates Summary Sheet, effective with June 2021 Billing. MOTION: Cadwallader SECOND: Bolt VOTE: 5 Yes. Although this motion passed, the Board wishes to do a comparison with other area municipalities with regard to their Fees for Delinquent Accounts, Account Balance Inquiry, Transfer of Ownership, etc. and adjust our fees for 2022, if deemed necessary.

Robin Cadwallader pointed out that this may be the first month that everyone who was sent a 30-Day Delinquent Letter paid their bill. She feels this is largely due to Tim's

phone calls and personal visits to our customers. She wanted him to know his efforts are appreciated.

Tim reported that Pat Burns started yesterday on the Vicki Claar Sanitary Sewer Extension at 646 Patrick Lane, Newry. He was nearing completion today. An inspector from Keller Engineers was on site during the excavation and installation.

Tim stated that John Carr of DEP was here for his Water Inspection. He checked our Operations & Maintenance Plan, Emergency Response Plan, Sampling Results, and 2020 BTWSA Water Quality Report, to name a few. John's comments on the DEP Water Supply Inspection Report stated no deficiencies were noted during the inspection.

Tim stated the Gutermann Aquascan Leak Locating Correlator was delivered and that he and the Maintenance Men received their one day of training. They found three leaks on Ted's Way and plan on making repairs next week. The Maintenance Men are currently mowing our Right-of-Ways.

Now that COVID-19 restrictions are lessening, Tim asked the Board if they would like to change the way they conduct future Board Meetings. Currently our meetings are conducted through Conference Call for the public. After discussion, motion was made to restore in-person public meetings with the condition that masks are mandatory for anyone who has not been vaccinated against COVID-19. MOTION: Cadwallader SECOND: Peterson VOTE: 5 Yes. Katie will make sure we post this change at the Office on the doors and Drive-Up Window, on the June Bills, and on our website.

Ted announced the next Regular Monthly Meeting will be held on July 7, 2021, at 7 p.m.

The meeting was recessed into Executive Session at 7:34 p.m. to discuss a legal matter.

Ted Ventre reconvened the meeting at 8:24 p.m.

Motion was made to approve the added provision in the already-approved Settlement Agreement between BTWSA and Energy Intermodal Associates, LLC, with wording consistent with Authority Policy regarding water that does not enter the sanitary sewer. MOTION: Cadwallader SECOND: Peterson VOTE: 5 Yes.

Motion was made to authorize Ted Ventre to execute the agreement between Energy Intermodal Associates and BTWSA in the Final Form. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes.

Motion was made (at 8:26 p.m.) to adjourn the Meeting. MOTION: Cadwallader SECOND: Bolt VOTE: 5 Yes.

Signed as Secretary/Treasurer,



Robin L. Cadwallader



160105

RESOLUTION NO. 2021 - 2

**RESOLUTION OF THE BLAIR TOWNSHIP WATER AND SEWER AUTHORITY
ESTABLISHING A NEW BILLING STRUCTURE FOR WASTEWATER CUSTOMERS
SERVED BY METERED WATER THAT INCLUDES A CONSUMPTION CHARGE
AFTER EVERY 10,000 GALLONS USAGE, FOR EACH MONTHLY BILLING CYCLE,
EFFECTIVE WITH JUNE, 2021 BILLING**

Be it hereby resolved and enacted by the Blair Township Water and Sewer Authority ("the Authority"), of Blair Township, Blair County, Pennsylvania as follows:

WHEREAS, the current monthly sewer rate charged by the Authority to sewer customers of the Authority served by metered water ("metered customers") is \$40.35 for the first 2,000 gallons + \$9.25 / 1,000 gallons used in excess of the first 2,000 gallons ("the Current Metered Area Sewer Rate"); and

WHEREAS, the Current Metered Area Sewer Rate is calculated by the Authority and billed on a monthly basis to each metered customer; and

WHEREAS, the current monthly sewer charge billed by the Authority to each metered customer is calculated by multiplying the metered customer's monthly usage as determined by the Authority's monthly meter readings ("metered usage") BY the number of Equivalent Dwelling Units (EDUs) assigned to said metered customer's real property; and

WHEREAS, the Members of the Authority, in their collective judgment, have determined that it is in the best interest of the Authority to change, amend and replace the Current Metered Area Sewer Rate through the establishment of a uniform metered area sewer rate ("Metered Consumption Rate") applicable to all metered customers.

NOW, THEREFORE, it is hereby Resolved by the Authority as follows:

1. The Authority hereby enacts a Metered Consumption Rate, the same of which establishes a uniform rate structure applicable to all metered customers of the Authority.
2. The monthly sewer rate charged by the Authority to all sewer customers of the Authority served by metered water is and shall hereafter be calculated as follows: \$40.35 for the first 2,000 gallons + \$9.25 / 1,000 gallons used in excess of the first 2,000 gallons up to 10,000 gallons. Starting at 10,001 gallons, a consumption charge of \$40.35 shall be imposed + \$9.25 / 1,000 gallons used thereafter up to 20,000 gallons.
3. The Consumption Charge of \$40.35 shall be imposed at gallon 10,001, gallon 20,001, and upon the first gallon used in excess of each additional and successive 10,000 gallon usage interval.
4. By way of example, the wastewater charge for a metered customer with a monthly water usage of 20,958 gallons will be calculated, as follows: Base Rate: \$40.35 + Metered Usage: (20,958 gallons – 2,000 gallons) gallons x \$.00925 = \$175.37 + Consumption Charges: 2 10,000 gallon blocks x \$40.35 = \$80.70, resulting in a monthly Wastewater Charge of \$296.42.
5. This Resolution and the Metered Consumption Rate established by this Resolution shall become effective as of the June 2021 billing cycle of the Authority, and shall continue and remain in full force and effect from the June 2021 billing cycle forward.
6. All terms and provisions with regard to the rate structure governing sewer customers of the Authority served by metered water shall be governed by the rate structure established herein, and all rules, regulations and resolutions previously adopted by the Authority which are inconsistent with the rate structure set forth in this Resolution shall be of no force or effect and are hereby repealed by virtue of the adoption and passage of this Resolution.

This Resolution was duly adopted this 2nd day of June, 2021.

ATTEST:

BLAIR TOWNSHIP WATER AND
SEWER AUTHORITY

Robin L. Cadwallader
Secretary

Teed L. Vento
Chairman



RESOLUTION NO. 2021 - 3

**RESOLUTION OF THE BLAIR TOWNSHIP WATER AND SEWER AUTHORITY
TO ADOPT RATES SUMMARY SHEET, EFFECTIVE JUNE, 2021 BILLING**

Be it hereby resolved and enacted by the Blair Township Water and Sewer Authority of Blair Township, Blair County, Pennsylvania, that the attached Rates Summary Sheet shall become effective with June, 2021 Billing.

This Resolution was duly adopted this 2nd day of June, 2021.

ATTEST:

BLAIR TOWNSHIP WATER AND
SEWER AUTHORITY

Robin L. Cadwallader
Secretary

Ted R. Ventre
Ted Ventre, Chairman



RATES SUMMARY SHEET
BLAIR TOWNSHIP WATER AND SEWER AUTHORITY
JUNE 2021

WATER SYSTEM

Purchased Water – Metered Usage:

Metered Area (per EDU)	\$18.00 monthly base rate + \$12.50/1000 gallons
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Domestic Water Permit fee: \$2,000.00

Fire Line Permit fee: \$2,000.00

WASTEWATER SYSTEM

Wastewater – Metered and Non-Metered:

Metered Area	\$40.35 Base Rate for the first 2000 gallons + \$9.25/1000 gallons up to 10,000 gallons. Starting at 10,001 gallons, a Consumption Charge of \$40.35 + \$9.25/1000 gallons up to 20,000 gallons. The same rate structure shall repeat for each additional 10,000 gallons. Consumption Charges do not include a 2000-gallon allocation. The Consumption Charge of \$40.35 shall be applied on gallon 10,001, gallon 20,001, etc.
Flat Rate Area (per EDU)	\$55.00
Newry Borough	\$65.00

Domestic Wastewater Permit fee: \$1,500.00 + Applicable Capacity Fee

Duncansville: Capacity Fee of \$1,500.00

Newry: Capacity Fee of \$1,500.00

ADDITIONAL FEES

Initiate New Service	\$50.00 New Customer Account
Account Balance Inquiry	\$50.00 in Advance w/request
Transfer of Ownership	\$50.00 Final Bill fee
Late Payment over 30 Days Past Due	\$50.00 Administrative fee
Late Payment over 90 Days Past Due	\$50.00 Administrative fee

Place/Lift Municipal Lien	\$65.00 Legal fee
Collection through Court System	\$1,500.00 Legal fee
Returned Check	\$50.00 Service Charge
Water Shut Off	\$50.00 Shut Off fee
Failure to Connect	\$50.00/day
Failure to Notify Transfer of Ownership	\$50.00/day
Damage to Line or Tap	\$50.00/day
Developer Review fee	\$2,500.00 in Advance