

The Regular Monthly Meeting of the:

Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, March 3 2021, at 7:00 p.m., was called to order by Chairman Ted Ventre. Tonight's meeting was conducted through Conference Calling due to the COVID-19 pandemic.

In attendance were 5 Authority members as follows: Ted Ventre, Brendan Peterson, Robin Cadwallader, Mary Bolt, and Edward Silvetti.

Also, in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Matt Gieg, Solicitor; Dan Carbaugh, Engineer.

VISITORS: Gerald Smith Donna Eckenrode

Ted Ventre, Chairman, welcomed Edward Silvetti as our newest Board Member. Ed was appointed by the Blair Township Supervisors at their February 9, 2021, meeting to serve a 5-Year term on the Authority.

Motion was made to approve the Minutes of the Regular Monthly Meeting of February 3, 2021. MOTION: Peterson SECOND: Cadwallader VOTE: 5 Yes.

Motion was made to approve the Payroll & Bills for February 2021. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes.

Ted announced there was a brief Executive Session held prior to tonight's meeting to discuss a legal matter.

Gerald Smith, whose wife is Executor of the Joan Yingling Estate (711 Chimney Rocks Road), stated that the estate's attorney had offered to pay all estate bills. Unfortunately, he waited too long to pay the Sewer Bill, and it fell into delinquency. Subsequently, a \$50.00 Administrative Fee and a \$65.00 Lien fee were imposed. Mr. Smith asked the Board if they would consider removing these fees. Ted stated the Board would discuss this matter later in the meeting and call Mr. Smith tomorrow with the decision.

Matt Gieg reviewed the Municipal/Federal Government Election Polling Place Agreement for 2021. He had to speak with Nathan Karn, County Solicitor, to clarify a couple things, but now Matt recommends that the Authority execute this Agreement. Motion was made to authorize Ted Ventre, Chairman, to sign the Municipal/Federal Government Election Polling Place Agreement for 2021. MOTION: Silvetti SECOND: Bolt VOTE: 5 Yes.

Dan Carbaugh stated that Keller Engineers will be submitting the Chapter 94 Reports to Hollidaysburg, Duncansville, and Freedom Township later this week.

Dan reported that Vicki Claar has hired a new contractor and that Keller Engineers has provided him with the information needed for the Sanitary Sewer Extension at 646 Patrick Lane. Tim contacted Luke Helsel at the Blair County Sanitary Administration on February 8 regarding the malfunctioning septic tank at this location. Luke thought this problem had already been corrected. Dan stated that once the weather breaks, this project will be completed.

Dan received a request from Chris Weidley for a Capacity Letter for a 2-Unit Duplex at 2242 and 2244 Charcoal Drive, Hollidaysburg. Chris had already obtained a Capacity Letter from Hollidaysburg saying their Treatment Plant had sufficient capacity to treat the additional flow. Dan provided Chris with a Capacity Letter saying the Authority's collection system could accommodate the proposed equivalence of 2 EDUs. Now BTWSA can issue two Sewer Permits for this 2-Unit Duplex.

Dan reported that he was approached by Longshadow Builders about a proposed Development in the Brooks Mills area of Blair Township. The land is on both sides of Reservoir Road and would be comprised of 24 Building Lots for Single Family Homes.

Keller Engineers prepared a few modifications to the BTWSA Rules and Regulations regarding how the Authority determines the number of EDUs (Equivalent Dwelling Unit) allocated to a property, and how an EDU change is requested. Dan recommends a change from an EDU being 250 gallons per day (gpd) to 1 EDU being 170 gpd. The standard was 250 gpd for many years. Hollidaysburg classifies 1 EDU as 170 gpd, and we send a lot of our sewer to Hollidaysburg to treat. There was discussion about these modifications and about creating a Commercial Rate Code. Motion was made to table this discussion until more information can be provided. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes

Ed Silvetti stated that S & A Homes has approached the Township about Phase II of the Harvest Glen Development. Phase II includes 13 Single Family Homes and 7 2-Unit Duplex's for a Total of 27 EDUs.

Tim stated that Brent Cogan replaced all the fluorescent lighting fixtures in the hallway, main office, and Tim's office with LED fixtures on 2/12/2021. The new LED lights make quite a difference.

The meeting was recessed into Executive Session at 8:12 p.m. to discuss a legal matter.

Ted Ventre reconvened the meeting at 8:20 p.m.

Motion was made to issue a credit to the Joan Yingling Estate (711 Chimney Rocks Road) for the \$50.00 Administrative Fee and the \$65.00 Lien Fee. MOTION: Cadwallader SECOND: Bolt VOTE: 5 Yes. There was discussion about our process of placing liens on accounts that are 30-Days Delinquent whenever the owner has passed away. Before a lien is placed, the Board would like Tim to contact the owner to see if there are any extenuating circumstances that we should be aware of. Once Tim ascertains the situation at hand, he will follow procedures in place to collect monies due. The Board thanked Tim for investigating the reason for delinquency before assessing late fees and filing a lien.

Tim McGaw stated that during a routine inspection of our system, he discovered a discrepancy involving the Chris Weidley Duplex at 2321 Smoke Drive. There are three mailboxes at this Duplex with the addresses Apt A, Apt B, and Apt C. A Sewer Permit was issued on 6/15/2016 for a 2-Unit Duplex. BTWSA had no knowledge of Apt C being added as an efficiency apartment until Tim saw the mailbox. Tim checked with Don Ott, Blair Township Code Enforcement Officer who stated he had no knowledge of the extra Unit. Don checked with the County and found out that Blair County Department of Emergency Services was contacted on June 12, 2017 to issue the 2321 Smoke Drive, Unit C address. Tim contacted Chris Weidley about this, and Chris said it

was a Mother-In-Law's Suite that is accessed from the Garage. Tim explained to Chris that this cannot be done and that he owed the Authority for 1 additional Sewer EDU, dating back to 2017. Motion was made to bill Chris Weidley for sanitary sewer service, retroactively, for 2321 Smoke Drive, Unit C, from July 2017 to February 2021 in the amount of \$2,384.00 to be paid by March 15, 2021. MOTION: Cadwallader SECOND: Silvetti VOTE: 5 Yes. This amount does not include the fines or penalties, which would make the amount due substantially higher.

Matt stated that the Hearing for the Civil Complaint against Energy Intermodal Associates, LLC has been continued from the original date of March 1, 2021, until March 18 at 10 a.m. Matt spoke with John Bee, Defense attorney for Werstil and found that he would be interested in striking a compromise regarding the overdue amounts owed at the former NAC property. After discussion, Motion was made to authorize Gieg Law Offices to offer the compromise that was discussed during the Executive Session to Energy Intermodal Associates, LLC, for the former NAC building in an effort to resolve the issue before the Hearing on March 18, 2021. MOTION: Peterson SECOND: Cadwallader VOTE: 5 Yes.

Ted announced the next Regular Monthly Meeting will be held via Conference Call on April 7, 2021, at 7 p.m.

Motion was made (at 8:28 p.m.) to adjourn the Meeting. MOTION: Cadwallader SECOND: Peterson VOTE: 5 Yes.

Signed as Secretary/Treasurer,



Robin L. Cadwallader

