

The Regular Monthly Meeting of the:

Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, February 3, 2021, at 7:00 p.m., was called to order by Chairman Ted Ventre. Tonight's meeting was conducted through Conference Calling due to the COVID-19 pandemic.

In attendance were 3 Authority members as follows: Ted Ventre, Robin Cadwallader, and Brendan Peterson. (Mary Bolt arrived late to the meeting as noted below. Lowell Kirk was absent.)

Also, in attendance were Tim McGaw, Manager; Katie McGaw, Administrative Assistant; Matt and Mike Gieg, Solicitors; Dan Carbaugh, Engineer.

VISITORS: Donna Eckenrode

Motion was made to approve the Minutes of the Reorganization Meeting of January 6, 2021. MOTION: Cadwallader SECOND: Peterson VOTE: 3 Yes.

Motion was made to approve the Minutes of the Regular Monthly Meeting of January 6, 2021. MOTION: Cadwallader SECOND: Peterson VOTE: 3 Yes.

Mary Bolt entered the meeting at 7:03 p.m.

Brendan Peterson asked about the disbursement to Keith's Truck Service for \$18,220.00. Tim McGaw explained that the 2020 Ford F-550 Truck that was voted on at the August 5, 2020 Authority Meeting had been delivered. The Ford F-550 Chassis had come in (Check #348 to Stuckey Ford for \$24,525.00) and was sent to Keith's Truck Service (Check #349 for \$18,220.00) who installed the Aluminum Service Body onto the chassis.

Brendan also asked if the bounced checks had been reimbursed yet. Katie McGaw stated that three checks were returned by the bank in January. The customers were notified and they have paid for their bounced checks and also the \$50.00 Returned Check fees. Motion was made to approve the Payroll & Bills for January 2021. MOTION: Peterson SECOND: Cadwallader VOTE: 4 Yes.

Matt Gieg stated that he has filed a Civil Complaint against Energy Intermodal Associates, LLC for \$8,453.68, which represents the past due amounts owed on two Accounts at the North American Communications facility, of which Mr. Werstil was both a tenant and an owner. This Civil Complaint will be heard before District Magistrate Paula Aigner on Monday, March 1, 2021 at 1:30 p.m. Matt also mentioned that BTWSA has received a Right-To-Know Request from Gregory Werstil for 16 items and is responding to each request, as required by law.

There was discussion about the Officers of the Authority and the associated duties with each position. Matt suggested a few changes be made so the normal flow of business activity can be done in a timely manner. Motion was made to rescind the motion made at the Reorganization Meeting on January 6, 2021 naming the Vice Chairman as Robin Cadwallader and the Secretary/Treasurer as Brendan Peterson. MOTION: Bolt SECOND: Peterson VOTE: 4 Yes. Motion was made to appoint Brendan Peterson as

Vice Chairman and to appoint Robin Cadwallader as Secretary/Treasurer. MOTION: Bolt SECOND: Ventre VOTE: 4 Yes.

Dan Carbaugh stated that Keller Engineers will be preparing and submitting the Chapter 94 Reports to Hollidaysburg, Duncansville, and Freedom Township by the end of next week.

Dan stated there has been no progress with the Vicki Claar Sanitary Sewer Extension at 646 Patrick Lane. It was suggested that Tim contact Luke Helsel at the Blair County Sanitary Administration to see if he can move this along.

Tim reported that the 2020 Ford F-550 Truck Chassis came in and the Aluminum Service Body was installed. Originally, the quote had been for \$\$43,545.00, but due to the extended delay of delivery, Tim had had to put 4 winter tires on the 2013 Ford F-350, so when it came time to trade in the 2013 F-350, Stuckey Ford increased the amount of our trade in by \$800.00 due to the new tires, so our quoted purchase price was reduced to \$42,745.00. (Stuckey Ford \$24,525.00 + Keith's Truck Service \$18,220.00).

Tim McGaw stated that he got a Quote from Brent Cogan for replacing the fluorescent lights in the hallway, main office, and his office with LED lights for \$2,938.63. After discussion, motion was made to have Brent Cogan replace all the fluorescent lighting fixtures in the hallway, main office, and Tim's office with LED fixtures at a cost of \$2,938.63. MOTION: Peterson SECOND: Cadwallader VOTE: 4 Yes.

As required by the Public Official and Employee Ethics Act, a Statement of Financial Interests form must be completed by all Appointed Public Officials. Blank forms were provided to each Board Member. These completed forms need returned to Katie by May 1, 2021.

Katie stated that a letter was received from the County of Blair Board of Elections with the schedule for the Municipal Primary and Municipal Election in 2021. Included in this correspondence was a Municipal/Federal Government Election Polling Place Agreement they want signed and returned. Matt suggested tabling this topic until he has a chance to look into the agreement in more depth. Motion was made to table the Municipal/Federal Government Election Polling Place Agreement. MOTION: Cadwallader SECOND: Bolt VOTE: 4 Yes.

Ted announced the next Regular Monthly Meeting will be held via Conference Call on March 3, 2021, at 7 p.m.

Motion was made (at 7:49 p.m.) to adjourn the Meeting. MOTION: Bolt SECOND: Cadwallader VOTE: 4 Yes.

Signed as Secretary/Treasurer,

Robin L. Cadwallader

Robin L. Cadwallader

