

The Regular Monthly Meeting of the:

Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, June 3, 2020, at 7:00 p.m., was called to order by Chairman Ted Ventre. Tonight's meeting was conducted through Conference Calling, due to the COVID-19 pandemic.

In attendance were 5 Authority members as follows: Ted Ventre, Robin Cadwallader, Lowell Kirk, Brendan Peterson, and Mary Bolt.

Also, in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Matt and Mike Gieg, Solicitors; Dan Carbaugh, Engineer.

VISITORS:	Mike McMullen	Kathy Wyles	Cindy Hammel
Kevin Kunsman	Betty Robertson	Nancy Snowberger	Charles Weber
Joyce Dalton	Robin Bender	Richard Tipton	Dennis Robison
James Jackson	Eugene Hann	Fred Carn	Mindy Kern
Cora Nelson	Bob Harris	Kelly Bettwy	Richard Heininger
Joseph Hudson	Randy Martz	Doris Ogden	Misty Weyant
Maryann Michaels	Paul Amigh	Sarah Gonsman	Naomi Westover
Joe Krupa			

Motion was made to approve the Minutes of the Regular Monthly Meeting of May 6, 2020. MOTION: Peterson SECOND: Kirk VOTE: 4 Yes. (Mary Bolt abstained.)

Motion was made to approve the Payroll & Bills for May 2020. MOTION: Peterson SECOND: Bolt VOTE: 5 Yes.

Katie Vescovi of Link & Associates, P.C. distributed copies of the 2019 Audit to each Authority member and explained the components of the Audit report. Katie affirmed that our bank deposits are covered by federal depository insurance or collateralized on a pooled basis as required by code. Following a review of the audit, Katie reported that our Debt Service Ratio is 2.35, which she noted is a very good number. Motion was made to accept the 2019 Audit Report as presented. MOTION: Bolt SECOND: Kirk VOTE: 5 Yes.

Dan Carbaugh of Keller Engineers presented a synopsis of the proposed BTWSA Reservoir Road Sanitary Sewer Project and why this is a viable option for the residents in/around Reservoir Road. The BTWSA Project would include approximately 228 homes and require 3 Pump Stations, at a cost of 7.5 million dollars. Currently this project is just in the concept stage. The next step is to prepare design work, get the necessary permits in place, and apply for funding. All residents affected by this potential project were sent a letter from BTWSA dated 5/22/2020, along with a copy of a letter from Luke Helsel, Sewage Enforcement Officer, that outlined the sewage problems in the Reservoir Road area. BTWSA is offering one solution, not the only solution, and asked for input from these residents. If this project moves ahead, construction could be completed by

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September 2022. At that time, the residents would be asked to acquire a Sewer Permit (currently \$1500 dollars) and install a sewer lateral from the property line to their residence (on average, approximately \$3000 dollars). At this point in the meeting, Ted Ventre, Chairman, allowed each teleconference caller to ask a question or make a comment. There were many questions, including, but not limited to, where the sewer main and pump stations will be located, how much time will be allotted for individual hookups, if any money would be available to help with the cost of the Permit and lateral, and how disturbed land would be restored. All questions were answered.

Matt Gieg reported the Developer's Agreement for Barneywood Phase II has been signed and returned to BTWSA for signatures. A check in the amount of \$153,000.00 dollars was received by Gieg Law Offices to be held in escrow until completion of the project. A check for \$2,500.00 for Review Fees was received by BTWSA. Motion was made to sign the Developer's Agreement for Barneywood Phase II and to allow this project to move ahead. MOTION: Bolt SECOND: Kirk VOTE: 5 Yes. Keller Engineers has been in contact with the contractor regarding shop drawings and number of manholes.

Matt stated we have still not received any engineering plans for the Vicki Claar development at 646 Patrick Lane, Newry. Once received, they will have to be reviewed by Keller Engineers.

Dan was notified by the Commonwealth Financing Authority (CFA) that they would not fund the Reservoir Road Sanitary Sewer Project because we did not have our Railroad Crossing permits in place. Then, after speaking to someone else at the CFA, Dan was told that BTWSA was back on the list for funding consideration. The CFA will be making their decision in September.

Dan reported the Geographic Information System (GIS) has been completed for BTWSA and will go "Live" on Friday.

Tim McGaw stated that installation of five outdoor Security Cameras at the Maintenance Facility was complete. This work was done by Diberts Electronix.

At last month's meeting, there was discussion about whether to use the postmark or receipt at the BTWSA Office as marking the cut-off for On Time vs. Past Due status for billing purposes. Tim consulted with the attorneys at the Pennsylvania Municipal Authorities Association, and they told him we must use receipt at the BTWSA Office as the cut-off point.

Katie McGaw called attention to the Disbursement Report and stated the transfer of \$350,000 from our General Account into our Public Funds Money Market Account was processed in May. According to our most recent bank statements, our General Account is earning interest at a rate of 0.25%. Our Public Funds Money Market Account is earning 1.51%.

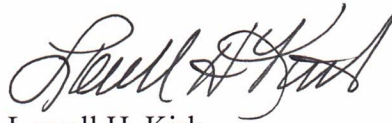
Robin Cadwallader and Brendan Peterson collaborated to compose a letter to be sent to all current BTWSA customers outlining the proposed Reservoir Road Sanitary Sewer Project and its impact on future bills. The purpose of this letter is not only to inform, but

also to ask for feedback from current customers. In this letter, all current customers are being invited to join the July 1st BTWSA meeting via Conference Call. Tim explained this would involve a mass mailing to 1700 customers and was concerned the office staff would be unable to field so many phone calls. It was suggested that we "stagger" mailing the letters so the phone calls would arrive in a staggered fashion.

Ted announced the next Regular Monthly Meeting will be held via Conference Call on July 1, 2020, at 7 p.m.

Motion was made (at 9:00 p.m.) to adjourn the Meeting. MOTION: Bolt SECOND: Cadwallader VOTE: 5 Yes.

Signed as Secretary/Treasurer,



Lowell H. Kirk



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