

The Regular Monthly Meeting of the:

Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

The Regular Monthly Meeting, held on Wednesday, October 7, 2020, at 7:00 p.m., was called to order by Vice Chairperson Robin Cadwallader. Tonight's meeting was conducted through Conference Calling, due to the COVID-19 pandemic.

In attendance were 3 Authority members as follows: Robin Cadwallader, Brendan Peterson, and Mary Bolt. (Ted Ventre and Lowell Kirk were absent.)

Also, in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Mike Gieg, Solicitor; Dave Cunningham, Engineer.

VISITORS: Steve Brennan Diane Brennan Faith Lingenfelter
 Ronald Nadolsky Joanna Nadolsky

Motion was made to approve the Minutes of the Regular Monthly Meeting of September 2, 2020. MOTION: Bolt SECOND: Peterson VOTE: 2 Yes; 1 Abstain (Cadwallader).

Motion was made to approve the Payroll & Bills for September 2020. MOTION: Peterson SECOND: Bolt VOTE: 3 Yes.

Robin Cadwallader announced that there was a brief Executive Session held prior to tonight's meeting to discuss a legal matter.

Robin asked the Teleconference Attendees to state their names, after which Robin stated if anyone wished to speak, they could do so, with a 5-minute limit.

Ron & Joanna Nadolsky asked why the Reservoir Road Wastewater Expansion Project was voted down. Board Member Brendan Peterson explained the project was too expensive to be feasible, even with adding \$10 to each current user's monthly bill. Steve & Dianne Brennan asked how much the bids were for, to which Brendan responded that the project had not gotten to the Bidding Stage. A caller questioned why the Authority does not represent them even though they pay taxes. Robin stated that the Authority does not receive any tax money and operates solely from the water and sewer revenues we receive from our current customers. Brendan added that the Authority has no duty or any legal requirement to provide sanitary sewer service to the Reservoir Road area. We tried to offer a solution but could not find enough revenue to fund the project. Faith Lingenfelter inquired if there were any other solutions, and Brendan urged her to reach out to State Senator Judy Ward and State Representative Jim Gregory. They have access to funding sources that BTWSA does not.

Mike Gieg presented Resolution 2020-3 that modifies the wording in our Rules and Regulations System Expansion Policy under Sections 2.04c and 2.04d to replace outdated terminology. Motion was made to amend the Blair Township Rules and Regulations System Expansion Policy under Sections 2.04c and 2.04d to reflect the changes in

Resolution 2020-3, effective October 7, 2020. MOTION: Peterson SECOND: Cadwallader VOTE: 3 Yes.

Mike Gieg reported on Blair County's COVID-19 Disinfection Procedure. It is recommended, not required, to have a Polling Facility cleaned and disinfected after an election. Any county approved cleaning expenses are reimbursable up to \$300.

Mike stated that Greg Werstil is in the process of purchasing the North American Communications building located at 141 NAC Drive in Duncansville from the Chapter 7 Bankruptcy trustee. Thus far, Greg has cleaned and painted and is said to have rented floor space to Bickel's. There is an outstanding balance of \$5,888.40 owed to BTWSA for sewer at this property, and the amount continues to grow as Werstil uses the sewer but does not pay the usage, but our hands are tied due to the Bankruptcy. Mike said that Matt Gieg is going to contact the Bankruptcy Trustee to discuss the matter.

Dave Cunningham stated that Ron Leach has provided a design of the sewer extension at 646 Patrick Lane, Newry. Dan Carbaugh and Tim have reviewed it. The Project is ready to proceed once a Dig Date is provided to Newry Borough and Keller Engineers, so the on-site inspectors can be scheduled.

Dave said Keller Engineers will begin working on the 2021 Budget around mid-November.

Tim McGaw said that we received sewer treatment bills from Duncansville for 1st Qtr., 2nd Qtr., and 3rd Qtr. 2020 today, amounting to \$12,954.36. Last week when we inquired about the delay, we were told they had had a turnover of office personnel and were behind in the billing.

Tim handed out a Quote provided by L/B Water for 6-inch, 8-inch, and 12-inch couplers and valves. Tim would like to install valves on four streets so we can isolate these areas when we are doing leak detection. BTWSA personnel can perform the installation of the valves, so this project would only involve the cost of materials. The Board told Tim to check our current position in the 2020 Budget to see if one or more streets could be done in 2020 and to add the remainder to the 2021 Budget.

Tim stated that there has been a water loss of around 1,000,000 gallons per month since before he started at BTWSA, over 5 years ago. This week, they repaired a water leak on Wade Lane that he estimates had a water loss of 25,000 gallons per day. Last month, two small leaks were repaired on Country View Drive, each estimated at 1000 gallons per day.

Tim met with Clay Gingrich to discuss our Commercial Insurance Package. Clay was able to offer BTWSA the same coverages through EMC at a savings of \$1251.00 over Selective, with whom we currently contract. We will be switching to EMC upon renewal.

Tim has scheduled Servicemaster to come to clean & sanitize our building after the election as per the Board of Elections protocol. Their quote is for \$250.00.

Katie informed the Board that Kevin Kneezle was sent two 90+ Days Delinquent Collection letters informing him that if he didn't bring his accounts at 230 Cars Drive and 16961 Dunnings Highway to the "current" status that this collection matter would be brought before the Board with the possibility of a vote to pursue Equitable Relief. After discussion, motion was made to have Tim pay Mr. Kneezle a visit to explain the Collections process, and if this didn't prompt payment, we will begin the process of filing for Equitable Relief against the Kevin Kneezle properties located at 230 Cars Drive and 16961 Dunnings Highway. MOTION: Cadwallader SECOND: Peterson VOTE: 3 Yes.

Robin announced the next Regular Monthly Meeting will be held via Conference Call on November 4, 2020, at 7 p.m.

Motion was made (at 8:07 p.m.) to adjourn the Meeting. MOTION: Bolt SECOND: Peterson VOTE: 3 Yes.

Signed as Secretary/Treasurer,



Lowell H. Kirk



RESOLUTION NO. 2020 - 3

RESOLUTION OF THE BLAIR TOWNSHIP WATER AND SEWER AUTHORITY TO AMEND THE RULES AND REGULATIONS, SYSTEM EXPANSION POLICY, SECTION 2.04 MINIMUM STANDARDS FOR RECORD DRAWINGS, SECTIONS C and D, EFFECTIVE OCTOBER 7, 2020

Be it hereby resolved and enacted by the Blair Township Water and Sewer Authority of Blair Township, Blair County, Pennsylvania, that the Blair Township Water and Sewer Authority's Rules and Regulations, System Expansion Policy, Section 2.04 Minimum Standards for Record Drawings, Sections C and D, be amended to read:

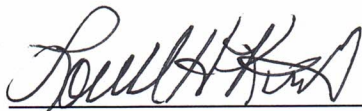
- C. All Record Drawings are expected to be completed utilizing computer aided drafting (CAD) standards. Topography shall be based upon state plane coordinates.

- D. The Record Drawings are to bear a seal of a Registered Professional Engineer, Registered in the Commonwealth of Pennsylvania. A copy of the electronic CAD file; a copy of the installed appurtenances GIS coordinates, and two copies of the printed drawings shall be presented to the Authority. The Registered Professional Engineer shall certify that the Record Information is true and correct.

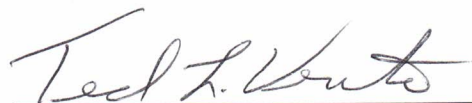
This Resolution was duly adopted this 7th day of October, 2020.

ATTEST:

BLAIR TOWNSHIP WATER AND
SEWER AUTHORITY



Secretary



Chairman

