

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, January 7, 2026

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, January 7, 2026, was called to order at 7:05 p.m. by Chairman Jacob Wible.

In attendance were 5 Authority Members as follows: Jacob Wible, Edward Silvetti, Robin Cadwallader, Rodney Patterson, and Ronald Sommer.

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Pat Fanelli, Solicitor; and Dave Cunningham, Engineer.

VISITORS: Paul Amigh John Sepp Jeff Long

Jacob Wible announced that the Blair Township Supervisors, at their December 9, 2025, Supervisors Meeting, appointed Ronald Sommer to fill the vacancy on our Board left by Ted Ventre. They also reappointed Edward Silvetti to a new five-year term on the Authority.

Motion was made to approve the Minutes of the Regular Monthly Meeting of December 3, 2025. MOTION: Silvetti SECOND: Cadwallader VOTE: 5 Yes.

While the Board Members were looking over the Financial Reports, Katie pointed out that there was a disbursement to FWF Insurance Agency for \$138.00 for additional premium owed, resulting from the Workers Compensation audit. Jacob asked about a check written to Altoona Health Force. Katie explained that it was for the 3rd Hepatitis B vaccination for our newest maintenance employee because all sewer workers are required to have Hepatitis B immunization, and this is a standard practice. Motion was made to approve the Payroll & Bills for December 2025. MOTION: Wible SECOND: Patterson VOTE: 5 Yes.

Jacob recognized the visitors and asked if any of them wanted to speak to the Board. John Sepp of PennTerra Engineering stated that he is the engineer for Jeff Long. He reported that they recently changed their plans from building a 220-unit Greystone Facility to building 13 single family homes over in the Brentwood Phase V section of Penn Farms. Jacob asked Dave Cunningham if he had any concerns regarding current capacity on the line that would serve the proposed development. Dave explained that the line in question does experience issues, such as back-ups, during stormwater events. Dave continued to say that the Stowell Metering Manhole upgrade that was completed in 2025 may alleviate the capacity-related issues; however, there is no way to determine this to be true without compiling the data from Hollidaysburg and completing a study. Dave will contact Hollidaysburg to acquire the data. Originally, the tap fees from the 220-unit Greystone facility would have contributed considerably towards the upgrade of the sewer main in that area. Without those tap fees, we may not be able to accept 13 additional EDU's (Equivalent Dwelling Unit). In the meantime, John Sepp will be submitting revised plans for the 13 single family homes.

Pat Fanelli, Solicitor, reported that the sale of the Mindy Sue Kern property (that is the future site of Pump Station #2 in the Reservoir Road Wastewater Expansion Project) was finalized on December 10, 2025. At the time of the Deed Transfer, Mindy Sue requested that BTWSA wait until January 2026 to pay the agreed upon fee of \$4,501.12. In other matters, the Board of View has not set a date for the Hickey Hearing.

Dave Cunningham distributed a sample letter that will be sent to all the property owners in the Contract 1 and 2 areas of the Reservoir Road Wastewater Expansion Project within the next week. This letter will be included in a packet with a map, a contract agreement, and a letter from the Blair County Planning Commission. The BTWSA intends to hold three open meetings to answer questions and provide notary services for the execution of the agreements. Katie McGaw asked if the Board would approve a check written for \$140.00 Cash to pay the property owners \$1.00 each for their easements at this meeting. Motion was made to approve a check written from the FNB Capital Improvement Account for \$140.00 Cash to cover the \$1.00 per easement fee. MOTION: Wible SECOND: Silvetti VOTE: 5 Yes. A receipt will be issued to each property owner to document the \$1.00 transfer.

Dave reported that DEP has rejected his most recent Sewage Disposal Needs Identification submittal. DEP wants a Needs Assessment that shows a 51% Malfunction Rate, which would ultimately require Luke Helsel to go door-to-door performing Dye Tests or documenting visible violations. Having this done would take a considerable amount of time, which we don't have due to the deadlines on our CFA H2O money and CDBG money for Contracts 1 and 2. There was discussion about proceeding with Contracts 1 & 2 and then pursuing Contract 3 in the future as a stand-alone project. The consensus of the Board was to proceed with Contracts 1 & 2 because we have the money to cover these two sections.

Dave stated that the Commonwealth Financing Authority held a meeting on December 18 that resulted in BTWSA being passed over for Local Share Assessment grant money for our 2024 LSA application. We will have to wait until fall to see if any funding is awarded for our 2025 LSA application.

No decision has been made about a Capital Improvement Project for 2026.

Ed Silvetti distributed copies of a revision of Section 101 in our Employee Handbook involving Nature and Initiation of Employment. He requested that Board Members take it home and look it over, making any changes they deemed to be appropriate. Motion was made to table the Section 101 Employee Handbook Revision until the next Board Meeting. MOTION: Wible SECOND: Cadwallader VOTE: 5 Yes.

Ed brought up the topic of our Group Health Insurance and asked for discussion on the Employee's Contribution of the Premium. Currently employees contribute 5% for their coverage, with a 10% or 20% contribution for spousal coverage. Ed gave examples of what it would cost if employee contributions were raised to 7.5%, 10%, and 20%. Robin Cadwallader offered to type a chart showing what each percentage would amount to as an employee deduction. Katie stated that our health insurance is expected to increase as much as 150% in 2027 and that she had informed the employees at the time of 2026's renewal that the employee match could significantly change in 2027. Rodney Patterson

stated that since BTWSA renewed the healthcare coverage contract for 2026 and budgeted for it, that he would not support a change at this time. Motion was made to table the Group Health Insurance discussion until next month's meeting. MOTION: Wible SECOND: Sommer VOTE: 5 Yes.

In his monthly update, Tim McGaw, reported that on 12/16 the Flow Meter at Patchway Drive was disabled due to a traffic accident. Upon checking with Frank Hicks at Hollidaysburg, it was agreed that until the Flow Meter is replaced, Hollidaysburg will estimate the flow and bill BTWSA using that estimate. On New Year's Eve, the Office received a phone call around 1:30 p.m. stating that water was bubbling up on Orchard Drive. An Emergency PA One Call was placed, and the water break was repaired by 6 p.m.

Katie reported that after accepting credit card payments for 6 months, she feels confident that we could reduce the balance of our non-interest bearing FNB Online Bill Pay Account to \$500.00 and start transferring all credit card receipts into the FNB Public Funds Money Market Account monthly to earn interest income. Motion was made to reduce the balance of our Online Bill Pay Account to \$500.00 and to start transferring all credit card receipts once per month into our Public Funds Money Market Account. MOTION: Wible SECOND: Cadwallader VOTE: 5 Yes.

Katie distributed the State Ethics Commission Statement of Financial Interests forms to Board Members and asked that the forms be filled in and returned by no later than May 1, 2026.

Motion was made (at 8:26 p.m.) to adjourn the Meeting. MOTION: Patterson SECOND: Cadwallader VOTE: 5 Yes.

Signed as Secretary/Treasurer,

Robin L. Cadwallader

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