

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, February 5, 2025

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, February 5, 2025, was called to order at 7:00 p.m. by Chairman Ed Silveti.

In attendance were 4 Authority Members as follows: Edward Silveti, Ted Ventre, Robin Cadwallader, and Jacob Wible. (Rodney Patterson was absent.)

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Pat Fanelli, Solicitor; and Dave Cunningham, Engineer.

Motion was made to approve the Minutes of the Reorganization Meeting of January 8, 2025. MOTION: Ventre SECOND: Wible VOTE: 4 Yes.

Motion was made to approve the Minutes of the Regular Monthly Meeting of January 8, 2025. MOTION: Cadwallader SECOND: Wible VOTE: 4 Yes.

Motion was made to approve the Payroll & Bills for January 2025. MOTION: Ventre SECOND: Silveti VOTE: 4 Yes.

Pat Fanelli stated that he needed an Executive Session at the end of tonight's meeting to discuss a Personnel matter.

Dave Cunningham stated that Pat has completed the easements for Contract 2. We are still waiting on Trina Illig to clarify a couple things before sending the easements to residents in the Reservoir Road Sewer Expansion Project area. Dave stated that Trina is not easy to reach. She doesn't answer emails and does not return phone calls. In other matters, The Act 537 Plan has been sent to the Township for acceptance prior to the advertisement of the 30-day period for the public to view. Pat has prepared the deeds for the two remaining pump stations. Keller will be reaching out to these landowners to arrange the actual sale of properties.

Keller Engineers has completed the design for the Stowell Farm Metering Manhole Replacement Project. Within the scope of the project, BTWSA will be replacing the metering manhole, eliminating a manhole, and replacing approximately 30 feet of 12-inch sewer main with 15-inch sewer main. The bid documents are ready. Motion was made to advertise the Stowell Farm Metering Manhole Replacement Project for bid, with a Bid Opening of March 5, 2025. MOTION: Cadwallader SECOND: Ventre VOTE: 4 Yes.

Dave reported that Keller Engineers will be sending letters to Hollidaysburg, Duncansville, and Freedom Township that summarize the wastewater flows from BTWSA's collection system into each municipality's wastewater system. They will use this information in their Chapter 94 reports to DEP.

Ed Silveti wanted the Board to be aware of recent developments at the federal level regarding funding. He is hopeful this will not affect the funds appropriated for the Reservoir Road Sewer Expansion Project, but it has raised concern.

Ed stated that he, Tim, and Katie met with our bankers regarding a Merchant Processing Service Fee Program that First National Bank (FNB) offers. At no cost to the Authority, FNB would install a portal on our website (BTWSA.org) that would take customers to a payment channel where they could pay their bills with MasterCard, Visa, or Discover. There is a \$2.50 minimum convenience fee for this service, for payments up to \$84.60, or a 2.95% convenience fee for payments over \$84.60, which the customer would pay. Motion was made to enter into the Merchant Processing Service Fee Program with FNB that will expand BTWSA's payment options to include MasterCard, Visa, and Discover for a small convenience fee to customers, but at no cost to the Authority, and to establish a dedicated checking account into which the credit card funds will be deposited. MOTION: Silveti SECOND: Wible VOTE: 4 Yes.

Tim McGaw, Manager, reported that he got a quote for replacing the carpet in the Main Office, Manager's Office, and Conference Room. The current carpet is the original carpet, installed in 1996. After discussion, Tim was asked to get two more quotes for comparison.

The meeting was recessed into Executive Session at 7:36 p.m. to discuss a Personnel matter.

Ed Silveti reconvened the Regular Meeting at 7:57 p.m.

Ed announced the next BTWSA Meeting will be held on March 5, 2025, at 7 p.m.

Motion was made (at 7:58 p.m.) to adjourn the Meeting. MOTION: Silveti SECOND: Wible VOTE: 4 Yes.

Signed as Secretary/Treasurer,



Robin L. Cadwallader

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