

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority
377 Cedarcrest Drive
Duncansville, PA 16635

Wednesday, January 8, 2025

The Regular Monthly Meeting of the Blair Township Water and Sewer Authority, held on Wednesday, January 8, 2025, was called to order at 7:03 p.m. by Chairman Ed Silveti, following the reorganization meeting, which was held at 7:00 p.m.

In attendance were 5 Authority Members as follows: Edward Silveti, Ted Ventre, Robin Cadwallader, Rodney Patterson, and Jacob Wible.

Also in attendance were Tim M^cGaw, Manager; Katie M^cGaw, Administrative Assistant; Pat Fanelli, Solicitor; and Dave Cunningham, Engineer.

VISITORS: Paul Amigh Jim Jackson

Motion was made to approve the Minutes of the Regular Monthly Meeting of December 4, 2024. MOTION: Ventre SECOND: Cadwallader VOTE: 5 Yes.

While the Board Members reviewed the Disbursements for December, Ed Silveti asked Katie if any disbursements were atypical. Katie stated that we had to upgrade our server, and this was done by Dave Moses Technology. Motion was made to approve the Payroll & Bills for December 2024. MOTION: Ventre SECOND: Patterson VOTE: 5 Yes.

Ed welcomed our newest member to the Authority Board. Jacob Wible was appointed by the Blair Township Supervisors at their December 10, 2024, meeting. Jacob replaces Brendan Peterson, who has served on our Board well since 2016.

Ed called upon the visitors to speak. Jim Jackson stated that he wanted to find out more about our Reservoir Road Sewer Expansion Project and that he was mainly there to listen.

Pat Fanelli stated that the counsel for Thomas Hickey is in the process of obtaining an appraisal for the Hickey property on East View Street. Once that appraisal is completed, a Board of View hearing will be scheduled.

Dave Cunningham handed out copies of the 2024 Annual Report and 2025 Budget. The 2025 Budget was already adopted, but Dave wanted to share the Annual Report with the Board. As Dave paged through the booklet, he called everyone's attention to the Detailed Water Summary Table. This Table shows the difference between the amount of water we purchase from Altoona and the amount of water BTWSA bills for. Dave stated that BTWSA has a Lost Water percent of 22.36, which is excellent, and is the lowest he has ever reported for BTWSA.

Dave stated that the Easements for Contract 1 of the Reservoir Road Sewer Expansion Project have been prepared. We are waiting for Trina Illig to clarify a couple things before sending them to the residents. Jacob Wible asked Dave to explain the funding for Contracts 1 and 2 and to give an update on the progress. Dave explained that Contract 1 is being funded primarily through a PAH2O Grant. The residents in Contract 2 fell in the Low to Moderate Income level and qualify for CDBG money. The new Act 537 Plan and

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Floodplain submittal will be delivered to the Blair Township Supervisors within the next couple weeks. It will be available for the public to view for a 30-day comment period at the Blair Township Supervisors office. There are DEP Permits that are months away from approval. Dave still feels we are on track.

Dave feels the Hollidaysburg Metering Manhole Replacement Project will be ready to be put out for bid in February.

As a monthly update, Tim McGaw, Manager, reported that we upgraded our server in December. Also, there was a Traffic Accident on January 1 that damaged a fire hydrant on Forsht Drive. We have submitted an insurance claim for replacing it.

Jacob Wible wants to explore online and electronic payment options to increase customer convenience when paying their water and sewer bill. Currently BTWSA accepts cash, checks, and money orders. In the past, BTWSA accepted credit cards, but absorbed the fees. In past discussions, the Board decided that the fees being paid were not cost effective for the Authority. Robin Cadwallader noted that the customers who want the convenience of paying their bill online should pay the fees for that convenience. After an extended discussion, motion was made to engage in quotes for various payment options. MOTION: Wible SECOND: Silvetti VOTE: 5 Yes.

Katie McGaw stated that she distributed Statement of Financial Interests Forms to the Board Members. They are due to be completed by May 1. Katie also reported that she received the Workers Compensation Audit Statement yesterday. For the Audit Period of 11/16/2023 – 11/15/2024 there was an overage of \$19.00. We received a check for \$19.00.

Ed announced the next BTWSA Meeting will be held on February 5, 2025, at 7 p.m.

Motion was made (at 7:52 p.m.) to adjourn the Meeting. MOTION: Cadwallader SECOND: Wible VOTE: 5 Yes.

Signed as Secretary/Treasurer,

Robin L. Cadwallader

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